

APPROVED

**MINUTES for the  
REGULAR MEETING OF THE  
KALKASKA COUNTY ROAD COMMISSION  
HELD ON MONDAY, JUNE 9, 2014, AT 7:00 P.M.  
AT THE OFFICE LOCATED AT 1049 ISLAND LAKE ROAD, KALKASKA, MICHIGAN**

**ITEM 1 - PLEDGE OF ALLEGIANCE**

Meeting called to order by the Chair at 7:00 p.m. Pledge of Allegiance.

**ITEM 2 - ROLL CALL**

Upon roll call, the following Commissioners responded:

Allen, Present  
Corrado, Absent  
Cox, Present  
Gill, Present  
Walter, Present

In addition, the following staff members were present: John Rogers, Manager; Becky Jerry, Clerk.

**ITEM 3 – ADDITIONS TO AGENDA**

None.

**ITEM 4 – APPROVAL OF AGENDA**

**Motion by Cox to approve Agenda as presented, seconded by Allen. Four ayes, no nays. Motion carried.**

**ITEM 5 - CONFLICT OF INTEREST**

Conflict of Interest Roll Call: Allen, no; Corrado, absent; Cox, no; Gill, no; Walter, no.

**ITEM 6 – CONSENT CALENDAR**

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- A. *Minutes:* The Board approves the Regular Meeting Minutes dated May 12, 2014.
- B. *Payroll:* The Board approves Payroll #10 (\$39,039.31 and \$1,291.84), and Payroll #11 (\$33,256.34) respectively.
- C. *Accounts Payable:* The Board approves Accounts Payable in the amounts of C/5-3 RX (\$41.28), C/5-4 (\$34,846.15), C/5-5 (\$7,129.72), C/5-6 RX (\$68.05), C/5-7 (\$412.5), C/6-1 (\$2,208.56), C/6-2 RX (\$98.38), C/6-3 (\$144,081.70), and the Check Register for the period of May 1, 2014 to May 31, 2014.

**Motion by Gill to approve the items on the Consent Calendar, seconded by Cox. Roll call vote: Gill, yes; Cox, yes; Allen, yes; Walter, yes. Four ayes, no nays. Motion carried.**

**ITEM 7 – PUBLIC COMMENT**

*Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.*

Carl Ingersoll, Springfield Township, voiced concerns of washout and blacktop breaking away on the shoulders of Ingersoll Road.

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Reatha Cochran, Aarwood Trail, requested information and/or voiced concerns on the following: 1. Soil borings on Aarwood Trail. Manager said he was waiting for the report; 2. Shoulders on Aarwood Road; parts breaking away; 3. Number of employees versus management staff. Discussion; 4. Potholes on Aarwood Trail.

### ITEM 8 – TOWNSHIP REPRESENTATIVES

None.

### ITEM 9 – FINANCE REPORT/BUDGETS

1. Discussion on brining/routine maintenance/budget/culvert costs. Discussion.
2. Upgrades to truck number 48. Discussion.
  - **Motion by Gill to pay for upgrades to truck number 48 in the approximate amount of \$30,348.56 with Truck and Trailer from the equipment escrow account, seconded by Allen. Roll call vote: Gill, yes; Allen, yes; Cox, yes; Walter, yes. Four ayes, no nays. Motion carried.**
3. RFP on salt shed design/build services. Discussion.
  - **Motion by Gill to put out RFP for design/build firm for the design of a potential 3,500 ton capacity salt shed in an effort to save approximately \$17-20,000.00 per year for the purchase of salt, seconded by Allen. Roll call vote: Gill, yes; Allen, yes; Cox, yes; Walter, yes. Four ayes, no nays. Motion carried.**
4. Equipment disposal. Discussion.
  - **Motion by Gill to dispose of equipment 267, 270, 118, 59, 119, 52, 66, 106, 107, 109, 110, 111S, 112, 113, 32M, 40, 42, 44, 45, 47, 46, 60, 03R, 04R, 14R, 15R, 17R, 40R, 44R, 60R, and 57R at the discretion of the Manager, seconded by Cox. Roll call vote: Gill, yes; Cox, yes; Allen, yes; Walter, yes. Four ayes, no nays. Motion carried.**
5. MDOT Engineering Reimbursement.
  - **Motion by Gill to approve the MDOT Engineering Reimbursement in the amount of \$10,000.00 and to authorize the Chair and two members to sign same, seconded by Allen. Roll call vote: Gill, yes; Allen, yes; Cox, yes; Walter, yes. Four ayes, no nays. Motion carried.**
6. Scales. Discussion. (Equipment has disposal date of 12-31-2011) **Motion by Gill to donate two scales to the Recycle Center, seconded by Cox. Four ayes, no nays. Motion carried.**

Also discussed:

1. MTF funds.
2. Budget.
3. Financial Statements.
4. Salt inventory/FEMA tarps.

### ITEM 10 – APPOINTMENTS

None.

### ITEM 11 – OLD BUSINESS

None.

### ITEM 12 – NEW BUSINESS

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- A. CRASIF Board of Trustees Election. Manager made recommendation. **Motion by Gill to vote for Bob Ottenhoff, Doug Robidoux, and Jerry Smigelski for 2014 CRASIF Board of Trustees, seconded by Cox. Roll call vote: Gill, yes; Cox, yes; Allen, yes; Walter, yes. Four ayes, no nays. Motion carried.**
- B. MCRCSIP 2014 Board of Directors Election. Discussion. **Motion by Allen to vote for Alan Cooper and Brian Gutowski for 2014 MCRCSIP Board of Directors Northern Representatives and John Rogers for the Board of Directors At-Large Representatives, seconded by Cox. Roll call vote: Allen, yes; Cox, yes; Gill, yes; Walter, yes. Four ayes, no nays. Motion carried.**

**ITEM 13 – CORRESPONDENCE AND REPORTS**

Manager’s Report:

- 1. Repaving CR612 where culvert was put in.
- 2. Use of old culvert on Kniss Road.
- 3. Culvert on Dutch John/emergency issue/Road Commission will be filling in. Culvert will be replaced when can afford. Assistance from Senator Booher’s office. Manager working on permits for Kniss Road and Dutch John.
- 4. Shippy Road Project schedule.
- 5. Boardman River Road culvert.
- 6. Township projects.

Policy Report:

Cox reported that they are working on updating policies.

Personnel Report:

None.

Safety Committee meets July 1, 2014 at 1:15 p.m.

Chairman’s Report:

None.

**ITEM 14 – MISCELLANEOUS, PUBLIC COMMENT & OTHER**

*Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.*

Carl Ingersoll, Springfield Township, discussed limited use of employees left and what happens when they take vacations. Discussion.

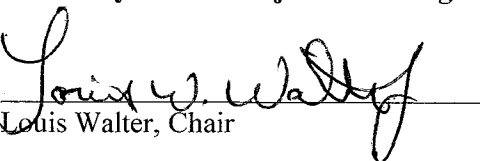
Public Comment: None.

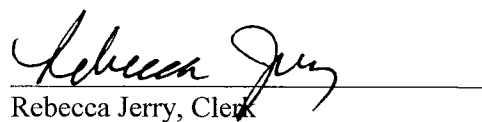
Discussions were held on the following:

- 1. Financial status.
- 2. Road millage/MTF funds/Gas tax/Road Commission funding.
- 3. Boardman/Supply Roads.
- 4. Spencer Road, Orange Township.
- 5. Road brining.

**ITEM 16 – ADJOURNMENT**

**Motion by Allen to adjourn meeting at 7:58 p.m., seconded by Gill. Four ayes, no nays. Motion carried.**

  
 Louis Walter, Chair

  
 Rebecca Jerry, Clerk