

APPROVED

**MINUTES for the  
REGULAR MEETING OF THE  
KALKASKA COUNTY ROAD COMMISSION  
HELD ON MONDAY, JANUARY 13, 2014, AT 9:00 A.M.  
AT THE OFFICE LOCATED AT 1049 ISLAND LAKE ROAD, KALKASKA, MICHIGAN**

**ITEM 1 - PLEDGE OF ALLEGIANCE**

Meeting called to order by the Chair at 9:00 a.m. Pledge of Allegiance.

**ITEM 2 - ROLL CALL**

Upon roll call, the following Commissioners responded:

Allen, Present  
Corrado, Present  
Cox, Present  
Gill, Present  
Walter, Present

In addition, the following person(s) were present: John Rogers, Manager; Becky Jerry, Clerk.

**ITEM 3 – ADDITIONS TO AGENDA**

None.

**ITEM 4 – APPROVAL OF AGENDA**

**Motion by Gill to approve Agenda as presented, seconded by Cox. Five ayes, no nays. Motion carried.**

**ITEM 5 - CONFLICT OF INTEREST**

Conflict of Interest Roll Call: Allen, no; Corrado, no; Cox, no; Gill, no; Walter, no.

**ITEM 6 – CONSENT CALENDAR**

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

A. *Minutes*: The Board approves the Regular Meeting Minutes dated December 9, 2013 and the Reorganizational Meeting Minutes dated January 2, 2014.

B. *Payroll*: The Board approves Payroll #25 (\$47,643.40), and Payroll #26 (\$42,202.04), and Payroll 1 (\$42,297.62) respectively.

C. *Accounts Payable*: The Board approves Accounts Payable in the amounts of C/12-4 RX (\$42.19), C/12-5 (\$169.98), C/12-6 RX (\$77.01), C/12-7 (\$19,119.05), C/12-8 (\$150.00), C/12-31-13 (1) (\$3,038.57, C/1-2 (\$212.67), C/12-31-13 (3) (\$204,760.21), C/1-4 (\$10,755.36), and the Check Register for the period of December 1, 2013 to December 31, 2013. Discussion on purchase of radios.

**Motion by Gill to approve the items on the Consent Calendar, seconded by Cox. Roll call vote: Gill, yes; Cox, yes; Allen, yes; Corrado, yes; Walter, yes. Five ayes, no nays. Motion carried.**

**ITEM 7 – PUBLIC COMMENT**

*Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.*

David Simpson presented and read letter to Board dated January 13, 2014 concerning 1. Night meetings; 2. Improvements at Road Commission; 3. Meeting with Manager to go over concerns.

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**ITEM 8 – TOWNSHIP REPRESENTATIVES**

Jake Uitvlugt, Boardman Township, stated that the Township appreciated the use of night crews.

**ITEM 9 – FINANCE REPORT/BUDGETS**

A. Local Road Millage Ballot Campaign Workshop. Motion by Gill to approve the Manager and any Commissioner to attend the Local Road Millage Ballot Campaign Workshop on February 7, 2014, seconded by Cox. Discussion. Corrado to attend. Roll call vote: Gill, yes; Cox, yes; Allen, yes; Corrado, yes; Walter, yes. Five ayes, no nays. Motion carried.

B. 2014 Truck Traffic Enforcement Seminar. Motion by Gill to send John and Jeff to the Truck Traffic Enforcement Seminar in Saginaw January 21-23, 2014 for the estimated cost of \$832.00 plus cost of meals, seconded by Corrado. Roll call vote: Gill, yes; Corrado, yes; Allen, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.

C. Millage proposal. Discussion. Motion by Gill to pay for the cost of the Traffic Safety Training for Elected/Appointed Officials for any commissioners wishing to attend, seconded by Cox. Roll call vote: Gill, yes; Cox, yes; Allen, yes; Walter, yes. Five ayes, no nays. Motion carried.

**ITEM 10 – APPOINTMENTS**

None.

**ITEM 11 – 9:30 A.M./CLOSED SESSION FOR TELECONFERENCE CALL WITH ATTORNEY TO DISCUSS UNFAIR LABOR CHARGE AND TO APPROVE CLOSED SESSION MINUTES DATED JANUARY 13, 2014.**

Motion by Gill at 9:34 a.m. to go into Closed Session for a teleconference call to consult with attorney regarding pending unfair labor charge and to approve Closed Session Minutes dated January 13, 2014, seconded by Corrado. Roll call vote: Gill, yes; Corrado, yes; Allen, yes; Cox, absent; Walter, yes. Four ayes, one absent, no nays. Motion carried.

Motion by Allen at 10:20 a.m. to come back into Open Session, seconded by Corrado. Five ayes, no nays. Motion carried.

Motion by Gill to approve the Closed Session Minutes dated January 13, 2014, seconded by Cox. Five ayes, no nays. Motion carried.

**ITEM 9 – FINANCE REPORT/BUDGETS, con't.**

D. Discussion continued on millage proposal. Motion by Gill to proceed with countywide millage of 1 mil for five years for road maintenance, seconded by Allen. Further discussion. Roll call vote: Gill, yes; Allen, yes; Corrado, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.

E. Computer Capital Expense. Motion by Gill to approve the purchasing of computer hardware and software with a not-to-exceed price of \$14,999.00 from Accucomp, seconded by Cox. Discussion. Roll call vote: Gill, yes; Cox, yes; Allen, yes; Corrado, yes; Walter, yes. Five ayes, no nays. Motion carried.

**ITEM 12 – OLD BUSINESS**

None.

**ITEM 13 – NEW BUSINESS**

None.

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**ITEM 14 – CORRESPONDENCE AND REPORTS**

Manager's Report:

1. Updated Board on Rural Task Force meeting, funding, and township projects.
2. Engineering proposal for Supply/Boardman design in the amount of \$9,000.00. Discussion. **Motion by Gill to accept the recommendation of Manager to hire Prein & Newhof for the not to exceed price of \$9,000.00 for engineering services for Supply/Boardman Roads, pending final approval from Orange and Boardman Townships, seconded by Corrado. Roll call vote: Gill, yes; Corrado, yes; Allen, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.** Robert Hoenicke, Orange Township, stated he would like to see four miles of Spencer Road to be included in plan. Further discussion regarding meeting with State representatives.
3. CDL testing/McCool correspondence. **Motion by Corrado to accept McCool/Wilderness Christian Testing proposal to allow CDL testing on KCRC property, seconded by Allen. Five ayes, no nays. Motion carried.**
4. Material bids will be done in February to be open at the March and/or April Finance meeting.
5. Shippy Road to be let in March.

Chair called for a short recess at approximately 11:03 a.m.

Chair called the meeting back to order at 11:09 a.m.

Policy Report:

None.

Personnel Report:

Corrado reported the Personnel Committee discussed the following:

1. Weekly notes.
2. Need for mechanics.
3. Healthcare for temporary employees.
4. Job evaluations.
5. Teamsters' contract.

Safety Committee:

Meeting has been rescheduled for Tuesday, January 14 at 1:00 p.m.

Chairman's Report:

Walter reported on and/or discussed the following:

1. CRAM news; term limits, snowmobile crossings, pending house bills, changed commission to agency (Manager to check on), Paul Bunyan meeting on February 20.
2. Letter to employees. Manager read. (attach as part of these minutes) **Motion by Gill to approve the letter to employees dated January 13, 2014, seconded by Corrado. Roll call vote: Gill, yes; Corrado, yes; Allen, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.**

**ITEM 15 – MISCELLANEOUS, PUBLIC COMMENT & OTHER**

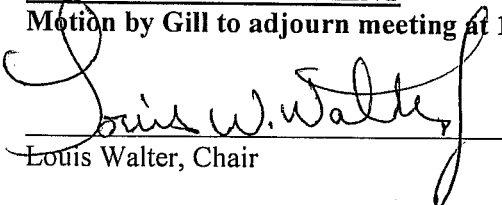
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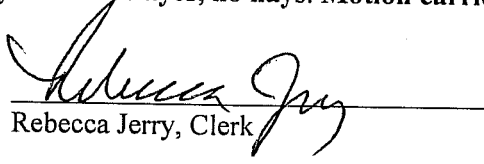
Robert Hoenicke, Orange Township, stated the snowplowing has been outstanding.

Melodie Dow discussed the following: 1. Road Commission staff being professional and friendly; 2. Thank you to Manager; 3. Great job on Saturday plowing; 4. Millage; 5. Questions on damaged truck. Discussion.

**ITEM 16 – ADJOURNMENT**

**Motion by Gill to adjourn meeting at 11:19 a.m., seconded by Cox. Five ayes, no nays. Motion carried.**

  
Louis Walter, Chair

  
Rebecca Jerry, Clerk

# ***Kalkaska County Road Commission***

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Kalkaska, MI 49646

Telephone: 231.258.2242

Facsimile: 231.258.8205

*The Kalkaska County Road Commission is an Equal Opportunity Provider and Employer*

13 January, 2014

To All Employees:

The Kalkaska County Road Commissioners would like to commend you for a job well done for your job performance on Saturday, January 11, 2014. We understand what a job it is to drive in inclement conditions and dealing with the traveling public with icy conditions, as you did. Your performance is greatly appreciated. We are sure all employees were relieved to go home after their shifts and unwind after such a stressful day.

Thank you for your dedication and work ethic at the Kalkaska County Road Commission.

Sincerely,

Louie Walter  
Chairman

David Gill  
Vice Chair

Warren Allen  
Member

Denny Corrado  
Member

Mike Cox  
Member