

APPROVED

**MINUTES for the  
REGULAR MEETING OF THE  
KALKASKA COUNTY ROAD COMMISSION  
HELD ON MONDAY, NOVEMBER 11, 2013, AT 9:00 A.M.  
AT THE OFFICE LOCATED AT 1049 ISLAND LAKE ROAD, KALKASKA, MICHIGAN**

**ITEM 1 - PLEDGE OF ALLEGIANCE**

Meeting called to order by the Chair at 9:00 a.m. Pledge of Allegiance.

Chair recognized Veterans and their service.

**ITEM 2 - ROLL CALL**

Upon roll call, the following Commissioners responded:

Allen, Present  
Corrado, Present  
Cox, Present  
Gill, Present  
Walter, Present

In addition, the following person(s) were present: John Rogers, Manager; Becky Jerry, Clerk.

**ITEM 3 – ADDITIONS TO AGENDA**

Add Item 14 – Closed Session to discuss status on unfair labor charge.

**ITEM 4 – APPROVAL OF AGENDA**

**Motion by Corrado to approve Agenda with addition, seconded by Cox. Five ayes, no nays. Motion carried.**

**ITEM 5 - CONFLICT OF INTEREST**

Conflict of Interest Roll Call: Allen, no; Corrado, no; Cox, no; Gill, no; Walter, no.

**ITEM 6 – CONSENT CALENDAR**

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- A. *Minutes*: The Board approves the Regular Meeting Minutes dated October 14, 2013.
- B. *Payroll*: The Board approves Payroll #20 (\$32,402.78), Payroll #21 (\$36,520.80), and Payroll #22 (\$33,422.66) respectively.
- C. *Accounts Payable*: The Board approves Accounts Payable in the amounts of C/10-3 (\$1,335.92), C/10-4 (\$84,363.17), C/10-5 RX (\$42.19), C/10-6 RX (\$77.00), C/11-1 (\$75.00), C/11-2 (\$1,740.99), C/11-3 (\$138,370.52), C/10-2 (\$127,716.92), and the Check Register for the period of October 1, 2013 to October 31, 2013.

**Motion by Cox to approve the items on the Consent Calendar, seconded by Gill. Roll call vote: Cox, yes; Gill, yes; Allen, yes; Corrado, yes; Walter, yes. Five ayes, no nays. Motion carried.**

**ITEM 7 – PUBLIC COMMENT**

*Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.*  
None.

**ITEM 8 – TOWNSHIP REPRESENTATIVES**

None.

**ITEM 9 – FINANCE REPORT/BUDGETS**

A. Truck 48. Motion by Gill to reaffirm the Motion made on October 14, 2013 and to approve the repairs to equipment number 48 for a not-to-exceed amount of \$22,000.00 financed through Cat Financial at 0% interest, seconded by Cox. Discussion. Roll call vote: Gill, yes; Cox, yes; Allen, yes; Corrado, yes; Walter, yes. Five ayes, no nays. Motion carried.

B. Cleaning Services. Discussion. Motion by Gill, to sever the cleaning services of ServiceMaster and retain the cleaning services of GRBS Cleaning Service at the monthly amount of \$474.00, seconded by Allen. Roll call vote: Gill, yes; Allen, yes; Corrado, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.

C. Manager's Truck. Discussion. Motion by Gill to rescind the Motion on October 14, 2013 to purchase a 2015 GMC Sierra Truck for the price not to exceed \$25,380.70 and to approve the purchase of a 2015 GMC Sierra 2500HD Crew Cab 4x4 Pickup including additional improvements of up to \$33,000.00 which includes a trade-in value of \$4,000.00 on a 2004 Colorado, Equipment No.: 3, seconded by Allen. Further discussion. Roll call vote: Gill, yes; Allen, yes; Corrado, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.

D. Deyo Stone Associates. Motion by Gill to retain the services of Deyo Stone Associates to provide a Certified Insurance Appraisal list for the price of \$1,100.00, seconded by Allen. Roll call vote: Gill, yes; Allen, yes; Corrado, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.

E. 1<sup>st</sup> Budget Amendment for the 2013 General Appropriations Budget. Discussion. Motion by Gill to approve the 1<sup>st</sup> Budget Amendment for the 2013 General Appropriations Budget, seconded by Allen. Roll call vote: Gill, yes; Allen, yes; Corrado, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.

F. Discussion on the draft 2014 General Appropriations Budget. Motion by Gill to schedule a Public Hearing for the 2014 General Appropriations Budget during the regularly scheduled meeting on Monday, December 9, 2013 at 9:30 a.m., seconded by Allen. Discussion. Roll call vote: Gill, yes; Allen, yes; Corrado, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.

G. Roll top desk in conference room. Discussion Motion by Gill to allow staff to go out for sealed bids to sell the roll top desk in the conference room, seconded by Cox. Discussion. Five ayes, no nays. Motion carried.

H. Leelanau CRC truck purchase. Discussion. Motion by Gill to authorize Manager to make a decision based upon the best interest of the Road Commission in regards to the purchase of a Leelanau County Road Commission truck with additional repairs, all of which should not exceed \$60,000.00, seconded by Cox. Further discussion. Roll call vote: Gill, yes; Cox, yes; Allen, yes; Corrado, yes; Walter, yes. Five ayes, no nays. Motion carried.

**ITEM 10 – APPOINTMENTS**

None.

**ITEM 11 – OLD BUSINESS**

None.

**ITEM 12 – NEW BUSINESS**

A. Shippy Road Construction Engineering Services. Discussion. Also discussed, Manger to follow-up on letter forwarded to Springfield Township regarding the moving of garage.

APPROVED

**ITEM 13 – CORRESPONDENCE AND REPORTS**

Manager's Report:

Discussion was held on the following:

1. The next Paul Bunyan meeting will be held on November 21, 2013. Contact office by noon on Wednesday, November 13, 2013 if wish to attend.
2. MAPP projects.
3. Critical Bridge grant of \$700,000.00 for West Sharon Bridge. Manager to get with Garfield Township.
4. Employee coverage plan. Discussion.
5. Advantages/disadvantages of snow fencing on CR 612.
6. Manager recommended office hours be changed to 7:00 a.m. to 3:30 p.m.

Policy Report:

Will be meeting on Wednesday to go over Substance Abuse Policy and Work Rules.

Personnel Report:

Corrado reported on the following:

1. Starvation Lake Road.
2. Affordable Care Act.
3. Job evaluations.
4. Time off scheduling.
5. Personnel files.

Safety Meeting Report:

None.

Chairman's Report:

Walter reported on the following:

1. Reorganizational Meeting has been set for Thursday, January 2, 2014 at 9:00 a.m.

**ITEM 15 – MISCELLANEOUS, PUBLIC COMMENT & OTHER**

*Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.*

Al Martin, resident of Blue Lake Township, requested help on the seasonal portion of Starvation Lake Road. Discussion. **Motion by Corrado to have Manager work with Blue Lake Township and Mr. Martin regarding problems with the end of Starvation Lake Road, seconded by Gill. Further discussion. Five ayes, no nays. Motion carried.**

**ITEM 14 – CLOSED SESSION TO DISCUSS STATUS ON UNFAIR LABOR CHARGE**

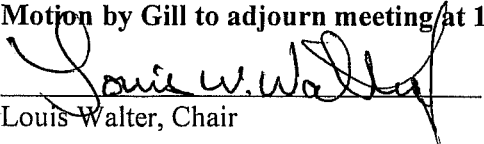
**Motion by Corrado to go into Closed Session after a break at 10:13 a.m. to discuss update on unfair labor charge, Closed Session minutes dated October 14, 2013, and Closed Session minutes dated November 11, 2013, seconded by Gill. Roll call vote: Roll call vote: Cox, yes; Gill, yes; Allen, yes; Corrado, yes; Walter, yes. Five ayes, no nays. Motion carried.**

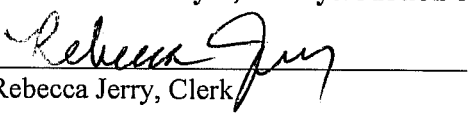
**Motion by Gill to come back into Open Session at 10:37 a.m., seconded by Cox. Roll call vote: Gill, yes; Cox, yes; Allen, yes; Corrado, yes; Walter, yes. Five ayes, no nays. Motion carried.**

**Motion by Gill to approve Closed Session meeting minutes of October 14, 2013 and November 11, 2013, seconded by Corrado. Roll call vote: Gill, yes; Corrado, yes; Allen, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.**

**ITEM 16 – ADJOURNMENT**

**Motion by Gill to adjourn meeting at 10:38 a.m., seconded by Corrado. Five ayes, no nays. Motion carried.**

  
Louis Walter, Chair

  
Rebecca Jerry, Clerk