

**MINUTES for the  
REGULAR MEETING OF THE  
KALKASKA COUNTY ROAD COMMISSION  
HELD ON MONDAY, JUNE 10, 2013, AT 8:00 A.M.  
AT THE OFFICE LOCATED AT 1049 ISLAND LAKE ROAD, KALKASKA, MICHIGAN**

**ITEM 1 - PLEDGE OF ALLEGIANCE**

Meeting called to order by the Chair at 8:00 a.m. Pledge of Allegiance.

**ITEM 2 - ROLL CALL**

Upon roll call, the following Commissioners responded:

Allen, Present  
Corrado, Present  
Cox, Present  
Gill, Present  
Walter, Present

In addition, the following person(s) were present: Becky Jerry, Clerk.

**ITEM 3 – ADDITIONS TO AGENDA**

Under New Business: 1. Phone call from citizen; 2. Insurance (PPO 4 and PPO 12); 3. Union dues; 4. Interoffice and public communications; 5. Manistee Lake matter. Add new ITEM: Closed Session to discuss negotiations.

**ITEM 4 – APPROVAL OF AGENDA**

**Motion by Gill to approve Agenda with revisions, seconded by Cox. Five ayes, no nays. Motion carried.**

**ITEM 5 - CONFLICT OF INTEREST**

Conflict of Interest Roll Call: Allen, no; Corrado, no; Cox, no; Gill, no; Walter, no.

**ITEM 6 – PUBLIC COMMENT**

*Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.*

David Simpson presented document to Board which was read into record (Attached as part of these minutes). Discussed the condition of King and Military Roads. Discussion. Clerk to send brine schedule.

Sean Dupuie discussed condition of Dorman and Beebe Roads. Discussion. Manager/Weighmaster to check to see if the companies have legal loads; possible load restrictions. Further discussion.

**ITEM 7 – MINUTES/PAYROLL**

Regular Meeting Minutes dated May 13, 2013.

Correction under Policy, Page 4: Mr. Cox presented document to Policy Committee. **Motion by Cox to approve the Regular Meeting minutes dated May 13, 2013 with revision, seconded by Corrado. Five ayes, no nays. Motion carried.**

**Motion by Gill to approve Payroll 10 in the amount of \$39,945.90, seconded by Cox. Roll call vote: Gill, yes; Cox, yes; Allen, yes; Corrado, yes; Walter, yes. Five ayes, no nays. Motion carried.**

**Motion by Gill to approve Payroll 11 in the amount of \$32,781.96 seconded by Cox. Roll call vote: Gill, yes; Cox, yes; Allen, yes; Corrado, yes; Walter, yes. Five ayes, no nays. Motion carried.**

**ITEM 8 – ACCOUNTS PAYABLE/FINANCE REPORT**

**Motion by Gill to approve C/5-5 in the amount of \$241.50, seconded by Corrado. Discussion. Roll call vote: Gill, yes; Corrado, yes; Allen, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.**

**Motion by Gill to approve C/5-6RX in the amount of \$25.56, seconded by Allen. Roll call vote: Gill, yes; Allen, yes; Corrado, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.**

## APPROVED

**Motion by Gill to approve C/5-7 in the amount of \$19,722.90, seconded by Cox. Roll call vote: Gill, yes; Cox, yes; Allen, yes; Corrado, yes; Walter, yes. Five ayes, no nays. Motion carried.**

**Motion by Gill to approve C/6-Prepays in the amount of \$2,275.27, seconded by Corrado. Roll call vote: Gill, yes; Corrado, yes; Allen, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.**

**Motion by Gill to approve C/6-2 in the amount of \$133,065.88, seconded by Allen. Discussion. Roll call vote: Gill, yes; Allen, yes; Corrado, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.**

**Motion by Gill to approve Check Register ending May 31, 2013, seconded by Allen. Roll call vote: Gill, yes; Allen, yes; Corrado, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.**

Gill discussed the following:

1. Cash Receipts.
2. MTF funds. Discussion.
3. Financial Report/Escrow accounts. Discussion.
4. Distribution Report.
5. MERS report.
6. MERS Supplemental Valuation. Discussion. **Motion by Gill to contract with MERS for a Request for Supplemental Valuation for the proposed DB Benefits at the multiplier rates of 2.25%, 2.0%, and 1.7% for a total cost of \$1,000.00 of which \$250.00 will be paid by the Steelworkers and to authorize Chair to sign said request, seconded by Cox. Roll call vote: Gill, yes; Cox, yes; Allen, yes; Corrado, yes; Walter, yes. Five ayes, no nays. Motion carried.**
7. Defined Benefit Adoption Agreement. Gill explained correction. **Motion by Gill to accept the corrected Defined Benefit Adoption Agreement dated June 10, 2013 at the corrected amount of 12.55% employee contribution and to authorize chair to sign adoption agreement, seconded by Cox. Discussion. Roll call vote: Gill, yes; Cox, yes; Allen, yes; Corrado, yes; Walter, yes. Five ayes, no nays. Motion carried.**
8. CRASIF/MCRCSIP Annual meeting/attendance. Discussion. **Motion by Gill to send the Board Chairman to the CRASIF and MCRCSIP meeting on July 24-25, and hereby gives authorization to the Road Commission Chair to vote on all matters on behalf of the Road Commission at the annual business meetings of the County Road Association Self Insurance Fund and the Michigan County Road Commission Self Insurance Pool, with the Chairman to appoint a person to be designated as the Alternative Representative, seconded by Cox. Five ayes, no nays. Motion carried.**
9. MDOT Engineer Reimbursement. **Motion by Gill to approve the MDOT Engineering Reimbursement in the amount of \$10,000.00 and to authorize the Chair and two members to sign same, seconded by Cox. Discussion. Five ayes, no nays. Motion carried.**
10. Disposal of equipment. Gill explained the need for a motion for equipment used as trade-ins for purchases. **Motion by Gill to approve the disposal of equipment numbers 8 and 9 to be used as trade ins with Red Holman in the amount of \$400.00 each and to approve the disposal of equipment number 38 with a trade in value of \$25,000.00, equipment number 37 with a trade in value of \$50,000.00, and equipment number 39 with a trade in value of \$50,000.00 to put towards purchases of new equipment with AIS, seconded by Cox. Five ayes, no nays. Motion carried.**
11. Engineering bids/Shippy Road. Discussion. **Motion by Gill to accept the not to exceed design engineering bid from Prein & Newhof in the amount of \$18,000.00 for Shippy Road pending Springfield Township's approval, seconded by Allen. Five ayes, no nays. Motion carried.**
12. Lawn maintenance bids. Discussion. **Motion by Gill to reject offers at this time and to use in house temp employees for lawn care, to be reconsidered if have problems with equipment, and subject to Manager's reconsideration at the low bid, seconded by Corrado. Further discussion. Five ayes, no nays. Motion carried.**
13. Mineral Rights Lease Agreement. Discussion. **Motion by Gill to place bid in local paper one time for lease of mineral rights at the property located on CR 571 and CR 612, seconded by Corrado. Discussion. Five ayes, no nays. Motion carried.**

# APPROVED

14. Cleaning services. Discussion. **Motion by Gill to accept the cleaning service bid from Service Master for the monthly amount of \$450.00 for a period of one year with a 30 day out clause, seconded by Allen. Five ayes, no nays. Motion carried.**

Chair called for a break at 9:00 a.m.

Chair called the meeting back to order at 9:07 a.m.

## ITEM 9 – APPOINTMENTS

None.

Chair mentioned that Larry Niederstadt, Clearwater Township Supervisor, was interested in the property owned by the Road Commission by the Aarwood Bridge. Finance Committee is looking into the value of the property. A discussion was also held on property located on M72 in Clearwater Township. Clerk to research properties owned by Road Commission.

## ITEM 10 – OLD BUSINESS

A. CRASIF/MCRCSIP Annual Meeting. Discussion. Board directed to review documents and bring back to the July Board meeting. Further discussion.

## ITEM 11 – NEW BUSINESS

A. Teamsters Amendment Agreement. (Attached as part of these minutes) Board reviewed agreement. Discussion. **Motion by Corrado to accept the Teamsters' Amendment Agreement, seconded by Gill. Roll call vote: Corrado, yes; Gill, yes; Allen, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.**

**Motion by Gill to accept letters regarding health insurance from Jeff Root and Rebecca Jerry (Attached as part of these minutes), seconded by Cox. Five ayes, no nays. Motion carried.**

B. Communications. Discussion **Motion by Corrado that when communicating with the public on matters of policy or Board action, the Chairman or his designee shall be the spokesperson for the Kalkaska County Road Commission, seconded by Cox. Five ayes, no nays. Motion carried.**

C. Manistee Lake. Corrado gave update on Manistee Lake matter.

## ITEM 12 – CORRESPONDENCE AND REPORTS

Manager's Report:

Discussion was held on the following:

1. Smith Lake Pit lease and working with Todd Chwastek regarding purchase of sand.

Policy Report:

Corrado reported on the following:

1. Performance bonds and bonds in general.
2. Policy book update.
3. Union dues.
4. MERS bridge program.

Personnel Report:

Corrado reported on the following:

1. Jeff's concern of Tim getting things done. Report of an unsafe project. Jeff to make update at next meeting.
2. Union dues.
3. Work rules needing to be defined.
4. Doing what Road Commission has to do right now.

Safety Report:

APPROVED

1. Next meeting scheduled for July 2.

Chairman's Report:

Walter reported on the following:

1. E-mail transmission from Dennis Mansfield regarding Steelworkers' Press Release.

**ITEM 13 – CLOSED SESSION TO DISCUSS NEGOTIATIONS.**

Motion by Cox to go into Closed Session to discuss negotiations at 9:47 a.m., seconded by Gill. Roll call vote: Cox, yes; Gill, yes; Allen, yes; Corrado, yes; Walter, yes. Five ayes, no nays. Motion carried.

Motion by Cox to come back into Open Session at 10:25 a.m., seconded by Corrado. Roll call vote: Cox, yes; Corrado, yes; Allen, yes; Gill, yes; Walter, yes. Five ayes, no nays. Motion carried.

**ITEM 14 – MISCELLANEOUS, PUBLIC COMMENT & OTHER**

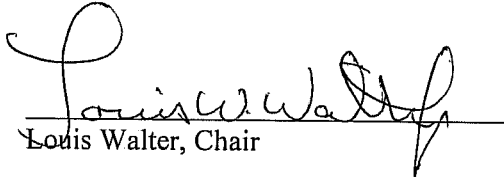
*Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.*

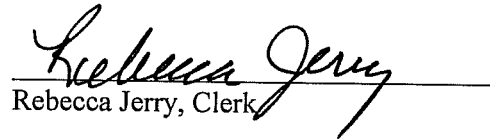
Other:

1. Average wages of Manager/other Road Commissions.

**ITEM 15 – ADJOURNMENT**

Motion by Gill to adjourn meeting at 10:27 a.m., seconded by Cox. Five ayes, no nays. Motion carried.

  
Louis Walter, Chair

  
Rebecca Jerry, Clerk