

APPROVED

**MINUTES for the  
REGULAR MEETING OF THE  
KALKASKA COUNTY ROAD COMMISSION  
HELD ON MONDAY, MARCH 10, 2014, AT 7:00 P.M.  
AT THE OFFICE LOCATED AT 1049 ISLAND LAKE ROAD, KALKASKA, MICHIGAN**

**ITEM 1 - PLEDGE OF ALLEGIANCE**

Meeting called to order by the Chair at 7:00 p.m. Pledge of Allegiance.

**ITEM 2 - ROLL CALL**

Upon roll call, the following Commissioners responded:

Allen, Present  
Corrado, Present  
Cox, Present  
Gill, Present  
Walter, Present

In addition, the following staff members were present: John Rogers, Manager; Becky Jerry, Clerk.

**ITEM 3 – ADDITIONS TO AGENDA**

None.

**ITEM 4 – APPROVAL OF AGENDA**

**Motion by Gill to approve Agenda as presented, seconded by Cox. Five ayes, no nays. Motion carried.**

**ITEM 5 - CONFLICT OF INTEREST**

Conflict of Interest Roll Call: Allen, no; Corrado, no; Cox, no; Gill, no; Walter, no.

**ITEM 6 – CONSENT CALENDAR**

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- A. *Minutes*: The Board approves the Regular Meeting Minutes dated February 10, 2014.
- B. *Payroll*: The Board approves Payroll #4 (\$43,779.92) respectively.
- C. *Accounts Payable*: The Board approves Accounts Payable in the amounts of C/2-3 RX (\$259.91), C/2-4 (31,720.06), C/2-5 (\$2,446.21), C/3-1 (\$140,954.05), C/3-2 (\$43,438.62), and the Check Register for the period of February 1, 2014 to February 28, 2014.

**Motion by Corrado to approve the items on the Consent Calendar, seconded by Cox. Roll call vote: Corrado, yes; Cox, yes; Allen, yes; Gill, yes; Walter, yes. Five ayes, no nays. Motion carried.**

**ITEM 7 – PUBLIC COMMENT**

*Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.*

Sonja Tubbs commented on and/or voiced concerns on the following: 1. Appreciate and respect Board for having night meetings; 2. Seasonal roads classification; 3. Number of employees and trucks; 4. Townships' contributions; 5. Meeting with MDOT.

## APPROVED

David Simpson commented on and/or voiced concerns on the following: 1. Thank you to Road Commission for snow removal and response times this winter; 2. Thank you for night meetings; 3. Road millage; 4. Meeting with Rendon; 5. Additional monies for projects.

John Rogers introduced Kevin Skinner and Frank Smith, the night crew, to the Board and Public. Board and public thanked them for their service.

### ITEM 8 – TOWNSHIP REPRESENTATIVES

Carl Ingersoll, Springfield Township, extended a thank you to the Board for having night meetings.

Bud Banker, Bear Lake Township, extended a thank you to the Manager for coming and sharing information at the Township's meetings and commended the Road Commission for the excellent job on plowing this winter.

### ITEM 9 – FINANCE REPORT/BUDGETS

A. Desk bids.

- **Motion by Corrado to accept the bid from Sheelah Walter for the desk in the amount of \$351.50, seconded by Allen. Roll call vote: Corrado, yes; Allen, yes; Cox, yes; Gill, yes; Walter, abstain. Four ayes, no nays, one abstention.**

B. Uniform bids.

- Received three bids. Management to go over and present more information at next Finance Committee meeting.

C. Life insurance. Discussion. **Motion by Gill and seconded by Corrado to increase the maximum benefit allowance for life insurance to \$100,000.00. Roll call vote: Gill, yes; Corrado, yes; Allen, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.**

D. Manager performance evaluation. Discussion. **Motion by Gill to increase Manager's wages by \$1,320.00 per year and to provide life insurance per contract, seconded by Corrado. Roll call vote: Gill, yes; Corrado, yes; Allen, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried. Further discussion.**

Gill reported on the following:

1. Winter expenses/use of snow funds.
2. Attorney fees.
3. Equipment status.

### ITEM 10 – APPOINTMENTS

None.

### ITEM 12 – OLD BUSINESS

None.

### ITEM 13 – NEW BUSINESS

None.

### ITEM 14 – CORRESPONDENCE AND REPORTS

Manager's Report:

1. Meeting on March 21, 2014 with Representative Rendon. Commissioners Corrado and Cox expressed interest in attending.

## APPROVED

2. Millage brochures.
  - **Motion by Cox and seconded by Gill to approve the Millage Brochures. Roll call vote: Cox, yes; Gill, yes; Allen, yes; Corrado, yes; Walter, yes. Five ayes, no nays. Motion carried. Brochure to be forwarded to County Clerk for review.**
  - Discussion on cost of printing. Board agreed to contribute towards the cost of printing. **Motion by Gill to approve the printing of 5,000 copies of brochure from Advance Office Supply for the amount of \$480.00, seconded by Cox. Roll call vote: Gill, yes; Cox, yes; Allen, yes; Corrado, yes; Walter, yes. Five ayes, no nays. Motion carried.**
  - Handing out brochures at Trout Festival.
3. Bear Lake Township side streets; drainage issues and concerns on Hillcrest Blvd.
  - Waiting to receive resolution to retain drainage easement.
4. Letter from Bear Lake Township to reclassify Hillcrest Blvd. as primary road.
  - Feels request would be turned down. Will be responding to Mr. Banker.
5. Frost laws leniency letters.
  - Recommends not to alter past practice on asphalt roads and for implementing possible irrevocable bonds on gravel roads. Feels that Road Commission can't be lenient without damaging roads. Discussion.
  - Possibility of implementing frost laws next week.
6. West Sharon Bridge.
7. Rural Aid Task Force.
8. Michigan budget surplus update.
9. Meeting with Senator Booher update.

### Policy Report:

Corrado reported on the following:

1. Policy P14-2 Using Social Media to Communicate With the Public. **Motion by Corrado to approve Policy P14-2 Using Social Media to Communicate with the Public, seconded by Cox. Roll call vote: Corrado, yes; Cox, yes; Allen, no; Gill, yes; Walter, yes. Four ayes, one nay. Motion carried.**
2. Policy P14-3 KCRC Travel Policy. Discussion. **Motion by Corrado to approve Policy P14-3 KCRC Travel Policy, seconded by Cox. Roll call vote: Corrado, yes; Cox, yes; Allen, yes; Gill, yes; Walter, no. Four ayes, one nay. Motion carried.**

### Personnel Report:

Corrado reported the Personnel Committee discussed the following:

1. Life insurance policy.
2. Manager's evaluation.
3. GPS system and radio upgrades.
4. Letters to Unions regarding healthcare.

### Safety Committee:

None.

### Chairman's Report:

Walter reported on and/or discussed the following:

1. ULP hearing scheduled for April 23, 2014. Stated Road Commission is ready to proceed with hearing and the need to get it behind us.

APPROVED

**ITEM 15 – MISCELLANEOUS, PUBLIC COMMENT & OTHER**

*Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.*

Commissioner Corrado thanked the public for showing up and for the public's support.

Commissioner Allen stated that the actions of this Board comes from the public concerns.

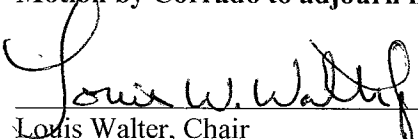
Commissioner Gill addressed Resolution 2014-1 opposing the proposed change in grant accounting. Discussion. **Motion by Gill to adopt Resolution 2014-1(attached as part of these minutes), seconded by Corrado. Further discussion. Roll call vote: Gill, yes; Corrado, yes; Allen, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.**

Mark Tubbs commented on and/or voiced concerns on the following: 1. Requested the cost per mile of gravel and asphalt roads. Manager provided. Discussion; 2. Salt usage on roads. Discussion; 3. Loggers on asphalt roads. Discussion.

Commissioner Gill gave update on County's request to waive overhead fees for salt/sand usage. General consensus and unanimous support of the Road Commission Board that the Road Commission will not waive fees. Commissioner Gill requested that the cost sheet be attached as part of these minutes.

**ITEM 16 – ADJOURNMENT**

**Motion by Corrado to adjourn meeting at 8:19 p.m., seconded by Cox. Five ayes, no nays. Motion carried.**

  
\_\_\_\_\_  
Louis Walter, Chair

  
\_\_\_\_\_  
Rebecca Jerry, Clerk