

APPROVED

**MINUTES for the  
REGULAR MEETING OF THE  
KALKASKA COUNTY ROAD COMMISSION  
HELD ON TUESDAY, JULY 12, 2012, AT 9:00 A.M.  
AT THE OFFICE LOCATED AT 1049 ISLAND LAKE ROAD, KALKASKA, MICHIGAN**

**ITEM 1 - PLEDGE OF ALLEGIANCE**

Meeting called to order by Vice-Chair at 9:00 a.m. Pledge of Allegiance.

Invocation by: Sister Augusta Stratz

**ITEM 2 - ROLL CALL**

Upon roll call, the following Commissioners responded:

Corrado, Present  
Elliott, Present  
Gill, Present  
Green, Absent  
Walter, Absent

In addition, the following person(s) were present: Jeff Root, Interim Manager; Becky Jerry, Clerk.

**ITEM 3 – ADDITIONS TO AGENDA**

None.

**ITEM 4 – APPROVAL OF AGENDA**

**Motion by Corrado to approve Agenda as presented, seconded by Elliott. Three ayes, no nays. Motion carried.**

**ITEM 5 - CONFLICT OF INTEREST**

Conflict of Interest Roll Call: Corrado, no; Elliott, no; Gill, no; Green, absent; Walter, absent.

**ITEM 6 – PUBLIC COMMENT**

*Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.*

Larry Niederstadt, Clearwater Township, commented on and/or voiced concerns over the following: 1. Requested cost and funding for Valley Road. Still interested in having road completed this year; 2. Requested cost for gravel for shoulder work and had not received. Would like information by the Township Board meeting on July 18; 3. Depending on price, would like to wedge 2 miles of Valley Road one year and cap the next year. Wanted options provided to him. Discussion was held that a Special Meeting would be held if needed. 4. Township interested in property at Aarwood Bridge which would help Road Commission cash flow. Discussion held on engineering pricing on Aarwood Bridge; 5. Road Commission did a good job crack sealing on Crystal Beach Road last year; areas needed to be redone and new areas need crack sealing.

Sally Voorhees questioned and/or commented on the following: 1. Winter maintenance budget; 2. Summer maintenance budget. Ms. Voorhees was advised that all the information could be obtained from the Road Commission website; 3. Wondered rational of working four ten hour days. Discussion; 4. Monies available for winter maintenance; 5. Road Commission financial status; using resources wisely; 6. Traffic studies on high volume gravel roads. Discussion; 7. Lack of road maintenance. Discussion that Road Commission is shifting towards focusing more on maintenance, but that process is slow. Board asked for patience. 8. Questioned why meetings are held in mornings and if Board would consider night meetings for more people to become involved.

Lynette Priest, resident of Coldsprings Township, presented Board with list of concerns (attached as part of these minutes) and pictures. She discussed and/or voiced concerns over the following: 1. Less maintenance every year on Priest, Croy, Davis, and Wood Roads; 2. Road Commission expectations; safety; routine check-ups on roads; liability; residents' observations; lack of maintenance is affecting lots of people.

Beverly Pirtle of Croy Lake Road voiced concerns over washouts on hills, safety issues, and dust control. Discussion.

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The Board discussed the following:

1. Road washouts; better means of using different materials which would hold up better.
2. Shifting of work on roads less traveled. (Clerk notes that Mr. James Green arrived at 9:42 a.m.)
3. Process of reorganizing. Discussion.
4. Contact of oil companies using roads to help with funding.

### ITEM 7 – MINUTES/PAYROLL

Regular Meeting Minutes dated June 11, 2012.

**Motion by Elliott to approve the Regular Meeting minutes dated May 9, 2012 as presented, seconded by Corrado. Four ayes, no nays. Motion carried.**

**Motion by Green to approve Payroll 12 in the amount of \$43,977.17, seconded by Elliott. Roll call vote: Green, yes; Elliott, yes; Corrado, yes; Gill, yes. Four ayes, no nays. Motion carried.**

**Motion by Green to approve Payroll 13 in the amount of \$38,181.31, seconded by Elliott. Roll call vote: Green, yes; Elliott, yes; Corrado, yes; Gill, yes. Four ayes, no nays. Motion carried.**

### ITEM 8 – ACCOUNTS PAYABLE/FINANCE REPORT

**Motion by Green to approve C/6-3 in the amount of \$64,951.38, seconded by Elliott. Discussion. Roll call vote: Green, yes; Elliott, yes; Corrado, yes; Gill, yes. Four ayes, no nays. Motion carried.**

**Motion by Green to approve C/6-4 in the amount of \$26,962.12, seconded by Elliott. Roll call vote: Green, yes; Elliott, yes; Corrado, yes; Gill, yes. Four ayes, no nays. Motion carried.**

**Motion by Green to approve C/6-Boots 6-20-12 in the amount of \$84.79, seconded by Elliott. Discussion. Roll call vote: Green, yes; Elliott, yes; Corrado, yes; Gill, yes. Four ayes, no nays. Motion carried.**

**Motion by Green to approve Health/RX Reimbursements as of 6/30/12 in the amount of \$2,453.56, seconded by Elliott. Roll call vote: Green, yes; Elliott, yes; Corrado, yes; Gill, yes. Four ayes, no nays. Motion carried.**

**Motion by Green to approve C/7-1 in the amount of \$109,472.82, seconded by Elliott. Discussion. Roll call vote: Green, yes; Elliott, yes; Corrado, yes; Gill, yes. Four ayes, no nays. Motion carried.**

**Motion by Green to approve Check Register ending June 30, 2012, seconded by Elliott. Discussion. Four ayes, no nays. Motion carried.**

Green discussed the following:

1. Cash receipts/Transmittals.
2. MTF funds.
3. Finance Statement. Discussion.
4. Equipment Escrow funds. Discussion.
5. Discussion on fewer drivers needed on routes from use of side wings.

In addition, the Board discussed the following:

1. Allowing use of cones in regards to request from Mr. McKinnon.
2. Need for hiring of new employees.
  - **Motion by Green to hire one full time truck driver, to have the ability to go out for a full time mechanic, and to maintain temporary employee positions currently in place, seconded by Elliott. Discussion. Four ayes, no nays. Motion carried.**

### ITEM 9 – TOWNSHIPS

Mike Allen, Blue Lake Township, gave thank you and compliments on Twin Lake Road. He also discussed and/or voiced concerns over the following: 1. Patching of potholes on the other part of Twin Lake Road, and the township's intent to cap additional parts of Twin Lake Road for the next couple of years; 2. Provided list of other

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areas needing patching to Interim Manager, Jeff Root. Discussion of project work on Twin Lake Road to Barnhart Road and partnering with Coldsprings Township. Discussion was also held on the new signs being worked on for Twin Lake Road.

### ITEM 10 – OLD BUSINESS

None.

### ITEM 11 – NEW BUSINESS

A. Discussion was held on adding a flashing light in Coldsprings Township on sign approaching East Shore Drive. Manager to research.

B. Discussion on placing 4 way stop on Shippy Road.

C. MCRC SIP/Vote for Board of Directors. Discussion. **Motion to appoint and give authority to Becky Jerry to vote in Road Commission's best interest, seconded by Elliott. Four ayes, no nays. Motion carried.**

### ITEM 12 – CORRESPONDENCE AND REPORTS

Interim Manager, Jeff Root, reported on the following:

1. TransCanada agreement with Road Commission for Wood Road. Discussion. **Motion by Elliott to approve Road Improvement Agreement between the Kalkaska County Road Commission and Trans/Canada to improve the roadway on Wood Road to raise base up to 24" over their pipeline, seconded by Green. Discussion. Four ayes, no nays. Motion carried.**
2. Rental of crack sealer for four weeks from Sherwin Industries.

**Motion by Corrado to give authority for Manager to contract with Sieting for the work to be done on Wood Road for TransCanada, seconded by Green. Four ayes, no nays. Motion carried.**

3. Crew working on washouts.
4. Temporary employees mowing.
5. Placement of clay on roads. Discussion.
6. Potential problems with Boardman Township project.
7. Revisiting SAFETEA-LU project list.
8. Manager to get in writing engineer costs for Shippy Road.
9. Discussion on Wood Road project.

Policy Report:

1. Mailbox Policy. **Motion by Corrado to adopt P12-7 Mailbox Policy (Attached as part of these minutes), seconded by Green. Four ayes, no nays. Motion carried.**
2. Permit Fee & Cost Schedule. Discussion. **Motion by Corrado to adopt P12-8 Permit Fee & Cost Schedule (Attached as part of these minutes), seconded by Elliott. Four ayes, no nays. Motion carried.**

Personnel/Commissioners Report:

None.

Safety Report:

Elliott reported on the following:

1. Tailgate Safety sheets.
2. New brush chipper attire.
3. Furnace/boiler inspections. Discussion.
4. Chainsaw crew on Twin Lake Road. Discussion.

Board expressed thoughts and prayers to Chairman, Louis Walter.

Chairman Report:

None.

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Other Reports:

None.

## **ITEM 13 – MISCELLANEOUS, PUBLIC COMMENT & OTHER**

*Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.*

Rita Kirchofer discussed washboard on Anderson and Pontius Roads and problems with her phone calls not being returned. Discussion.

Larry Niederstadt commented that everyone was pleased with the progress on the Aarwood Bridge and that it was ahead of schedule.

## **ITEM 14 – ADJOURNMENT**

**Motion by Corrado to adjourn meeting at 10:42 a.m., seconded by Elliott. Four ayes, no nays. Motion carried.**

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David Gill, Vice-Chair

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Rebecca Jerry, Clerk