

APPROVED

**MINUTES
REORGANIZATIONAL MEETING OF THE
KALKASKA COUNTY ROAD COMMISSION
HELD ON TUESDAY, JANUARY 4, 2011 AT 9:00 A.M.
AT THE OFFICE LOCATED AT 1049 ISLAND LAKE ROAD, KALKASKA, MICHIGAN**

ITEM 1 – OPENING OF MEETING/PLEDGE OF ALLEGIANCE/ROLL CALL

Meeting was called to order at 9:00 a.m.

Pledge of Allegiance.

Upon roll call, the following Commissioners responded:

Custer, Present

Elliott, Present

Green, Present

Walter, Present

Also present was James Woodhams; Rebecca Jerry.

ITEM 2 – APPROVAL OF AGENDA/CONFLICT OF INTEREST

ITEM 3 – PUBLIC COMMENT

Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.

Robert Dryden reserved his time.

ITEM 4 – NEW BUSINESS

Election of Officers:

Nominations for Chair: **Motion** was made by Custer to nominate Walter for Chair, seconded by Elliott. Roll call vote: Custer, yes; Elliott, yes; Green, yes; Walter, abstained. Three ayes, no nays, one abstention. **Motion carried.**

Nominations for Vice Chair: **Motion** by Green to nominate Custer for Vice-Chair, seconded by Elliott. Four ayes, no nays. **Motion carried.**

Committee Appointments:

Walter recommended Elliott be appointed to the Safety Committee. Discussion. Walter stated he would fill in as second until a fifth Board Member is appointed. **Motion** by Green to approve the appointment of Elliott to the Safety Committee with the time being changed to 2:15 p.m., seconded by Custer. Four ayes, no nays. **Motion carried.**

Walter recommended Custer and Elliott be appointed to the Policy Committee. **Motion** by Green to approve the appointments of Custer and Elliott to the Policy Committee, seconded by Custer. Four ayes, no nays. **Motion carried.**

Walter recommended the Finance Committee be brought before the full board during the regular meeting at this time. Discussion. **Motion** by Custer to hold the Finance Committee meeting during the regular meeting, seconded by Elliott. Discussion held. Roll call vote: Custer, yes; Elliott, yes; Green, no; Walter, yes. Three ayes, one nay. **Motion carried.**

Walter recommended Walter and Custer be appointed to the Personnel Committee. Discussion. **Motion** by Green to approve the appointments of Walter and Custer to the Personnel Committee, seconded by Custer. Four ayes, no nays. **Motion carried.**

Meeting schedule:

Discussion was held on meeting Schedule. Motion by Custer to adopt the proposed meeting schedule for 2011 with revisions of the Finance Committee meeting being held during the Regular Meeting and the Safety Meeting being held at 2:15 p.m., seconded by Green. (Attached as part of these minutes) Further discussion was held. Four ayes, no nays. **Motion carried.**

2011 Procedure Policy: Discussion was held on possible revisions. **Motion** by Custer to approve Policy No.: P11-01, 2011 Procedure Policy with revisions to the language (Attached as part of these minutes) of Article VI - Indemnification, seconded by Green. Four ayes, no nays. **Motion carried.**

Discussion was held on changes to the Chain of Command. **Motion** by Custer to revise the Chain of Command to separate the Clerk and Payroll Clerk from under the direction of the Manager, seconded by Elliott. (Attached as part of these minutes) Roll call vote: Custer, yes; Elliott, yes; Green, no; Walter, yes. Three ayes, one nay. **Motion carried.**

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ITEM 4 – PUBLIC COMMENT

Robert Dryden commended Board for actions being taken at meeting.

ITEM 5 – ADJOURNMENT

Motion by Elliott to adjourn the meeting at 9:38 a.m., seconded by Custer. Four ayes, no nays. **Motion carried.**

Louis Walter, Jr., Chair

Rebecca L. Jerry, Clerk