

APPROVED

**MINUTES for the  
REGULAR MEETING OF THE  
KALKASKA COUNTY ROAD COMMISSION  
HELD ON WEDNESDAY, October 11, 2017 AT 9:00 A.M.  
AT THE OFFICE LOCATED AT 1049 ISLAND LAKE ROAD, KALKASKA, MICHIGAN**

**ITEM 1 - PLEDGE OF ALLEGIANCE**

Meeting called to order by the Chair at 9:00 a.m. Pledge of Allegiance.

**ITEM 2 - ROLL CALL**

Upon roll call, the following Commissioners responded:

Allen, Present  
Corrado, Present  
Cox, Present  
Walter, Present  
Gill, Present

In addition, the following staff members were present: John S. Rogers, Manager; Jerry Heim, Finance Director; and Rebecca Hilmert, Clerk.

**ITEM 3 – ADDITIONS TO AGENDA**

Mr. Gill would like to add discussion regarding a used tractor purchase to Finance.

**ITEM 4 – APPROVAL OF AGENDA**

**Motion by Walter to approve Agenda, seconded by Corrado. Five ayes, no nays. Motion carried.**

**ITEM 5 - CONFLICT OF INTEREST**

**Conflict of Interest Roll Call: Allen, no; Corrado, no; Walter, no; Cox, no; Gill, no.**

**ITEM 6 – CONSENT CALENDAR**

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- A. *Minutes:* The Board approves the Regular Meeting minutes, dated September 13, 2017, and Special Meeting minutes, dated September 29, 2017
- B. *Payroll:* The Board approves Payroll #19 (\$45,713.58); Payroll #20 (\$42,713.77) respectively.
- C. *Accounts Payable:* The Board approves the Accounts Payable Disbursements (10/11/2017) in the amount of \$169,983.01 and the Check Register for the period of September 1 through September 30, 2017.

## APPROVED

**Motion by Cox to approve the items on the Consent Calendar, seconded by Walter. Roll call vote: Cox, yes; Walter, yes; Allen, yes; Corrado, yes; Gill, yes. Five ayes, no nays. Motion carried.**

### **ITEM 7 – PUBLIC COMMENT**

*Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.*

None.

### **ITEM 8 – TOWNSHIP REPRESENTATIVES**

Mr. Dick Malott of Coldsprings Township commented on the County Road 612 project. Mr. Malott also inquired about striping on various roads and intersections through-out the Township.

Mr. Chuck Ardingo of Rapid River Township had no comments for the Board.

### **ITEM 9 – FINANCE REPORT/BUDGETS**

The following items were discussed:

1. Financial Reports
2. Cash Flow Report
3. Escrow Accounts
4. MTF Revenue
5. Payables for September
6. Section 457 plans, MERS Hybrid plan
7. Deferred HCSP payment plan and revisions
  - a. **Motion by Allen to pay the final amounts due for service prior to September 1, 2014 in regards to the MERS HCSP accounts for John Rogers in 2017 and Jeff Root in 2018, seconded by Cox. Five ayes, no nays. Motion carried.**
8. Used Tractor Purchase
  - a. **Motion by Allen to purchase a used John Deere 3320 tractor and attachments from Tom Donnellon in the amount of \$32,500.00, subject to inspection, seconded by Walter. Five ayes, no nays. Motion carried.**

### **ITEM 10 – APPOINTMENTS**

None.

### **ITEM 11– OLD BUSINESS**

None.

### **ITEM 12 – NEW BUSINESS**

The Board recognizes Deborah Green on an outstanding employment and wish her well in her retirement.

### **ITEM 13 – CORRESPONDENCE AND REPORTS**

#### **Manager's Report:**

The following items were discussed.

- Meeting with Sen. Casperson
- Cannon Creek Crossing
- Employees

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- C.R. 612
- CRA Legislative Priorities
- Rapid River Crossings
- Kalkaska Golf Team Ball Drop
- 2018 Projects
- Design/Construction Engineering RFPs

### **Policy Committee:**

None.

### **Personnel Committee:**

None.

### **Safety Committee:**

MIOSHA Inspection.

### **Chairman's Report:**

Mr. Gill discussed his meeting with other road commissions, CRA, various Logger's Associations and Senator Casperson. He encourages associations of Counties and Townships (MTA, MAC) to contact the Senator's office regarding road issues.

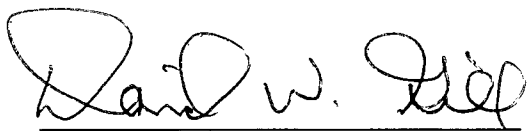
### **ITEM 14 – MISCELLANEOUS, PUBLIC COMMENT & OTHER**

*Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.*

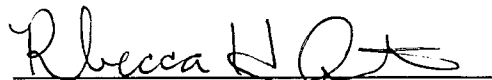
None.

### **ITEM 15 – ADJOURNMENT**

**Motion by Walter to adjourn meeting at 11:08 a.m., seconded by Cox. Five ayes, no nays. Motion carried.**



David W. Gill, Chair



Rebecca Hilmert, Clerk