

APPROVED

**MINUTES for the
REGULAR MEETING OF THE
KALKASKA COUNTY ROAD COMMISSION
HELD ON MONDAY, SEPTEMBER 8, 2014, AT 7:00 P.M.
AT THE OFFICE LOCATED AT 1049 ISLAND LAKE ROAD, KALKASKA, MICHIGAN**

ITEM 1 - PLEDGE OF ALLEGIANCE

Meeting called to order by the Chair at 7:00 p.m. Pledge of Allegiance.

ITEM 2 - ROLL CALL

Upon roll call, the following Commissioners responded:

Allen, Present
Corrado, Present
Cox, Present
Gill, Present
Walter, Present

In addition, the following staff members were present: John Rogers, Manager; Becky Jerry, Clerk.

ITEM 3 – ADDITIONS TO AGENDA

Addition to New Business, Teamsters' contract.

ITEM 4 – APPROVAL OF AGENDA

Motion by Corrado to approve Agenda with revisions, seconded by Gill. Five ayes, no nays. Motion carried.

ITEM 5 - CONFLICT OF INTEREST

Conflict of Interest Roll Call: Allen, no; Corrado, no; Cox, no; Gill, no; Walter, no.

ITEM 6 – CONSENT CALENDAR

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- A. *Minutes:* The Board approves the Regular Meeting Minutes August 11, 2014.
- B. *Payroll:* The Board approves Payroll #17 (\$27,958.99), and Payroll #18 (\$31,625.59) respectively.
- C. *Accounts Payable:* The Board approves Accounts Payable in the amounts of C/8-4 (\$30,361.15), C/8-5 (\$2,510.77), C/9-1 (\$31,947.23), C/9-2 (\$135,106.87), and the Check Register for the period of August 1, 2014 to August 31, 2014.

Motion by Gill to approve the items on the Consent Calendar, seconded by Cox. Roll call vote: Gill, yes; Cox, yes; Allen, yes; Corrado, yes; Walter, yes. Five ayes, no nays. Motion carried.

ITEM 7 – PUBLIC COMMENT

Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.

Dan Tuller, Zimmerman Road, commented on and/or voiced concerns on the following: 1. Washout on Zimmerman Road still needing work; safety issue; dangerous from over the hill to Rapid City Road; shoulders bad. Manager responded that Clearwater Township's plan did not include Zimmerman Road; do not have the equipment or money to fix; and he would send the foreman out to check on.

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Dave McCloud, Zimmerman Road, voice his concerns on Zimmerman Road; that the berm is not letting water get to the ditch; shoulders are gone; need to teach employees how to fix shoulders; that all the Road Commission needs to reclaim the shoulders is equipment and manpower. Chairman and Manager both responded that the Road Commission implemented a reclaiming the shoulders program this year.

Jack Ashton, Zimmerman Road, questioned why Zimmerman Road was not on the list of roads to be fixed. Manager responded that it was Clearwater Township's five year plan.

Sonya Tubbs, thanked the Board for holding night meetings. She stated she knows our employees are not receiving high pay and that the Road Commission is not wasting money. Ms. Tubbs further states that the millage will only allow the Road Commission to fix only 10% of the roads; that we need to contact our Governor, our Senators and representatives and talk to them about the loggers tearing up the roads and the need for additional funding. Chairman stated the Manager and Board are doing working with Senator Booher, CRAM, and other counties. Manager thanked Ms. Tubbs for writing the Governor on the Road Commission's behalf.

Reva Cochran, Aarwood Trail, commented that she would like to talk to the gentlemen on Zimmerman Road to help them out.

David Simpson, King Road, presented letter and list of road needs to Board and Manager (attached as part of these minute). Concerns: 1. Grading of roads before winter; 2. Breaches of roads impacting well-traveled roads; 3. Status of work orders; 4. Maintenance costs of resident's vehicles; 5. Millage monies; 6. Receiving funds and/or aid on roads that qualify for emergency funding. Chairman and Manager responded to concerns. Mr. Simpson also voiced concerns on Riverview Drive.

ITEM 8 – TOWNSHIP REPRESENTATIVES

Dean McCulloch, Blue Lake Township, gave his congratulations on millage. He further stated they have their own millage, but supported the Road Commission millage. Further discussions on 1. Eagle Lake Estates project; some work still needing done. Discussion; 2. Cracks on Blue Lake Road; 3. Sunset Trail deteriorating rapidly that needs to be stopped; road is on Blue Lakes 2019 project list; 4. Presented list to Manager for gravel road plans for 2013. George Banker extended congratulations on passing of road millage.

Carl Ingersoll, Springfield Township, had questions and/or voiced concerns over the following: 1. Culvert on Coster Road. Discussion. Manager stated it should be done by the end of September.

Discussion on Dundas Road.

Dave McKinnon from Rapid River Township asked about the status of the Priest Road culvert. Discussion.

ITEM 9 – FINANCE REPORT/BUDGETS

- A. 1. Equipment Escrow Transfer. Gill reported all trucks have plow wings. **Motion by Gill to transfer \$14,921.02 for upgrades to equipment number 497 and the purchase of a patrol wing (equipment number 498) from the equipment escrow account, seconded by Allen. Roll call vote: Gill, yes; Allen, yes; Corrado, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.**
- B. MCRC SIP Refund. **Motion by Gill to transfer MCRC SIP refund in the amount of \$53,898.00 into the insurance escrow account for payment of 2015 liability insurance, seconded by Allen. Roll call vote: Gill, yes; Allen, yes; Corrado, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.**
- C. Superintendents' Seminar. **Motion by Gill to send Tony and Jeff to the Superintendents' Seminar October 1-3 in Sault Ste. Marie for an estimated cost of \$560.00 for registration and lodging, seconded by Corrado. Roll call vote: Gill, yes; Corrado, yes; Allen, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.**

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D. Purchase of Shop Truck. Motion by Gill to approve the purchase of a shop truck and upgrades, upon Manager's approval, not to exceed the salvage sales amount estimated to be \$48,000.00 (total collected to date \$44,180.73), seconded by Allen. Discussion. Roll call vote: Gill, yes; Allen, yes; Corrado, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.

E. Miscellaneous Items. Gill reported on the following:

1. Shop parts washer.
2. Purchase of AED.
3. Possible purchase of plow trucks from neighboring Road Commission. Discussion.
4. Chainsaws disposal.

ITEM 10 – APPOINTMENTS

None.

ITEM 11 – OLD BUSINESS

None.

ITEM 12 – NEW BUSINESS

A. Teamsters' contract. Reached tentative agreement. Discussion. **Motion by Gill to approve the Teamsters' contract pending 1. Union ratification; 2. Road Commission's attorney approval; 3. Personnel Committee's approval; 4. Manager's review and approval, seconded by Allen. Roll call vote: Gill, yes; Allen, yes; Corrado, yes; Cox, yes; Walter, yes. Five ayes, no nays. Motion carried.**

ITEM 13 – CORRESPONDENCE AND REPORTS

Manager's Report:

1. Resignation of employee. Introduced Deb Green, who is helping in office.
2. Providing a replacement plan at the October Personnel meeting.
3. Starting winter sand on September 29.
4. Salt price increase of \$15.00 per ton.
5. Employee coverage plan.
6. 2015 Millage plan.
7. Additional funding from State.

Policy Report:

Corrado reported on the following:

1. Policies up to date.
2. Nepotism Policy under review.

Personnel Report:

Corrado reported on the following:

- School winter safety program.
- Employees.
- Supervisors stepping up.
- Manager evaluation.

Board expressed thank you to John, Deb, and Becky.

Safety Committee:

None.

Chairman's Report:

Walter reported on the following:

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1. Letter dated August 29, 2014 from MDOT. Manager reported that CRAM office said to disregard letter.
2. Rural Task Force will be meeting on September 30 in Boyne City.
3. Mecosta County Road Commission's Resolution. Board to consider next month.

ITEM 14 – MISCELLANEOUS, PUBLIC COMMENT & OTHER

Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.

Discussions held on millage, MTF revenue, Agenda, Road Commission 2014 plan.

Motion by Gill to approve the Manager's 2015 tentative millage plan, seconded by Cox. Five ayes, no nays. Motion carried.

ITEM 16 – ADJOURNMENT

Motion by Gill to adjourn meeting at 8:28 p.m., seconded by Cox. Five ayes, no nays. Motion carried.

Louis Walter, Chair

Rebecca Jerry, Clerk