

APPROVED

**MINUTES for the REGULAR MEETING of the
KALKASKA COUNTY BOARD OF ROAD COMMISSIONERS
Held on Wednesday, August 8, 2018 AT 9:00 A.M. at the office located at
1049 Island Lake Road, Kalkaska, Michigan 49646**

1. PLEDGE OF ALLEGIANCE

Meeting called to order by the Chair at 9:00a.m.

2. ROLL CALL

Upon roll call, the following Commissioners responded:

Allen, Absent - Excused
Corrado, Present
Walter, Present
Cox, Present
Gill, Present

In addition, the following staff members were present: John Rogers, Manager; Jerry Heim, Finance Director; Stacey Stites, Clerk

3. ADDITIONS TO AGENDA

- a. Add CRASIF Ballot to Item 12d.

4. APPROVAL OF AGENDA

Motion by Walter to approve Agenda, seconded by Cox. Four ayes, no nays. Motion carried.

5. CONFLICT OF INTEREST

Conflict of Interest Roll Call: Corrado, no; Walter, no; Cox, no; Gill, no.

6. CONSENT CALENDAR

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- a. ***Minutes:*** The Board approves the Regular Meeting Minutes, dated July 18, 2018.

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- b. **Payroll:** The Board approves Payroll #14 (\$54,627.52), and Payroll #15 (\$48,309.77), respectively.
- c. **Accounts Payable:** The Board approves Accounts Payable Disbursements (08/08/2018) in the amount of \$209,454.13 and the Check Register for the period of July 1, 2018 to July 31, 2018.

Motion by Cox to approve the items on the Consent Calendar, seconded by Corrado. Roll call vote: Cox, yes; Corrado, yes; Walter, yes; Gill, yes. Four ayes, no nays. Motion carried.

7. PUBLIC COMMENT

- a. Tim M, 5738 Rita Drive, had concerns regarding tree cutting in the right of way. Also questioned the start date of the project.

8. TOWNSHIP REPRESENTATIVES

- a. Larry Shoemaker, Blue Lake Township, requested an update on gravel for Blue Lake Township roads.

9. FINANCE REPORT/BUDGETS

- a. Finance Reports/Cash Flow Summaries
- b. Possibility of conversion for the old defined benefit plan.
 - i. **MOTION to by Cox to offer the conversion of the Defined Benefit Plan Division #10 to active and deferred participants, seconded by Corrado. Roll call vote: Cox, yes; Corrado, yes; Walter, yes; Gill, yes. Four ayes, no nays. Motion carried.**

10. APPOINTMENTS (1 hr. TOTAL)

11. OLD BUSINESS/UNFINISHED BUSINESS

12. NEW BUSINESS

- a. Consumer's Energy Easement for Electric facilities.
 - i. **MOTION by Corrado to authorize the board chair to sign the Easement for Electric Facilities, seconded by Cox. Roll call vote: Corrado, yes; Cox, yes; Walter, yes; Gill, yes. Four ayes, no nays. Motion carried.**
- b. Surplus Auction Items
 - i. **MOTION by Cox to award all items to high bidders and to authorize staff to dispose of all items that received no bids in the best interest of the Road Commission, seconded by Walter. Roll call vote: Cox, yes; Walter, yes; Corrado, yes; Gill, yes. Four ayes, no nays. Motion carried.**

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- c. Blade bids.
 - i. **MOTION by Walter to award blade bids to Truck and Trailer Specialties of Boyne Falls and shoe bids to Holland Patterns, seconded by Cox. Roll call vote: Walter, yes; Cox, yes; Corrado, yes; Gill, yes. Four ayes, no nays. Motion carried.**
- d. CRASIF Ballot
 - i. **MOTION by Walter to for all three candidates, seconded by Cox. Four ayes, no nays.**

13. CORRESPONDENCE AND REPORTS

- a. Manager's Report
- b. Policy Committee Report
- c. Personnel Committee Report
- d. Safety Committee Report
- e. Chairman's Report
 - i. Mr. Gill urged the other board members to attend the Bus Tour scheduled for August 21, 2018. He also requested their presence at the Special meeting scheduled for August 15, 2018 regarding the Big Cannon Creek culvert replacement.
- f. Misc. Correspondence

14. MISCELLANEOUS, PUBLIC COMMENT & OTHER

Public comment will be heard in accordance with Procedural Rules, Article I, Section B.

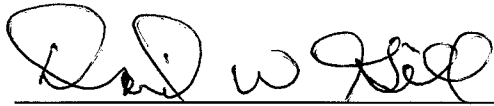
15. CLOSED SESSION TO DISCUSS NEGOTIATIONS

- a. **MOTION by Cox to go into Closed Session at 10:27 a.m. to discuss negotiations with the Kalkaska County Road Worker's Association and Attorney Letter regarding lawsuit, seconded by Walter. Roll call vote: Cox, yes; Walter, yes; Corrado, yes; Gill, yes. Four ayes, no nays. Motion carried.**
- b. **MOTION by Cox to go back into Open Session at 11:07 a.m., seconded by Walter. Roll call vote: Cox, yes; Walter, yes; Corrado, yes; Gill, yes. Four ayes, no nays. Motion carried.**
- c. **MOTION by Cox to approve the Closed Session minutes dated August 8, 2018, seconded by Walter. Roll call vote: Cox, yes; Walter, yes; Corrado, yes; Gill, yes. Four ayes, no nays. Motion carried.**

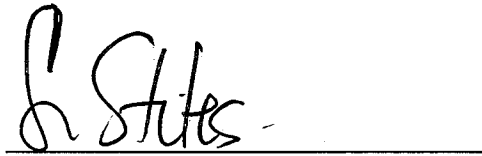
16. ADJOURNMENT

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Motion by Corrado to adjourn meeting at 11:09 a.m., seconded by Cox. Four ayes, no nays. Motion carried.

A handwritten signature in black ink, appearing to read "David W. Gill", written over a horizontal line.

David W. Gill, Chair

A handwritten signature in black ink, appearing to read "Stacey Stites", written over a horizontal line.

Stacey Stites, Clerk