

**MINUTES for the
REGULAR MEETING OF THE
KALKASKA COUNTY ROAD COMMISSION
HELD ON WEDNESDAY, August 09, 2017 AT 9:00 A.M.
AT THE OFFICE LOCATED AT 1049 ISLAND LAKE ROAD, KALKASKA, MICHIGAN**

ITEM 1 - PLEDGE OF ALLEGIANCE

Meeting called to order by the Chair at 9:00 a.m. Pledge of Allegiance.

ITEM 2 - ROLL CALL

Upon roll call, the following Commissioners responded:

Allen, Present
Corrado, Present
Cox, Present
Walter, Present
Gill, Present

In addition, the following staff members were present: John S. Rogers, Manager; Jerry Heim, Finance Director; and Rebecca Hilmert, Clerk.

ITEM 3 – ADDITIONS TO AGENDA

ITEM 4 – APPROVAL OF AGENDA

Motion by Walter to approve Agenda, seconded by Corrado. Five eyes, no nays. Motion carried.

ITEM 5 - CONFLICT OF INTEREST

Conflict of Interest Roll Call: Allen, no; Corrado, no; Walter, no; Cox, no; Gill, no.

ITEM 6 – CONSENT CALENDAR

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- A. *Minutes:* The Board approves the Regular Meeting minutes, dated July 12, 2017.
- B. *Payroll:* The Board approves Payroll #14 (\$43,938.80) and Payroll #15 (\$38,191.56), respectively.
- C. *Accounts Payable:* The Board approves the Accounts Payable Disbursements (8/09/2017) in the amount of \$949,123.20 and the Check Register for the period of July 1 through July 30, 2017.

Motion by Cox to approve the items on the Consent Calendar, seconded by Corrado. Roll call vote: Cox, yes; Corrado, yes; Allen, yes; Walter, yes; Gill, yes. Five eyes, no nays. Motion carried.

ITEM 7 – PUBLIC COMMENT

Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.

ITEM 8 – TOWNSHIP REPRESENTATIVES

Mr. Dick Malott of Coldsprings Township commented on the County Road 612 project.

Mr. Chuck Ardingo of Rapid River Township inquired about Day Road and is concerned with the sediment running into the river.

ITEM 9 – FINANCE REPORT/BUDGETS

The following items were discussed:

1. Financial Reports
2. Cash Flow Report
3. Escrow Accounts
4. MTF Revenue
5. Payables for July
6. AT&T GPS System quote
7. MERS Unfunded Liability
8. Federal Aid

ITEM 10 – APPOINTMENTS

The Board wanted to thank Dave Lemmien from the Michigan Department of Natural Resources for assisting us with communications between the Loggers and the Road Commission. The Road Commission is still having issues with the Loggers obtaining driveway permits and the Road Commission has asked Mr. Lemmien to assist with that issue.

Motion by Corrado to Authorize Mr. Rogers to employ an additional Weighmaster to enforce load limit laws on all Kalkaska County roads used by heavy haulers, seconded by Cox. Roll call vote: Corrado, yes; Cox, yes; Allen, yes; Walter, yes; Gill, yes. Five ayes, no nays. Motion carried.

ITEM 11– OLD BUSINESS

None.

ITEM 12 – NEW BUSINESS

Motion by Cox to appoint John Rogers as the Voting Delegate and Rebecca Hilmert as the Alternate Voting Delegate for the 2017 Northern Michigan Association of Road Commissions Annual Meeting in September, seconded by Walter. Five ayes, no nays. Motion carried.

Break 10:06 a.m.

Resume 10:15 a.m.

ITEM 13 – CORRESPONDENCE AND REPORTS

Manager's Report:

The following items were discussed.

- Trucks
- Paul Bunyan

- Employees
- C.R. 612
- Baggs Road
- Wilhelm Road
- Sunset Trail
- Butler Road
- West Plum Valley Road
- West Kalkaska Road

Policy Committee:

Mr. Cox presented Kalkaska County's Emergency Operations Policy and the Road Commission's involvement.

Mr. Heim presented the Fund Balance Policy.

Motion by Cox to adopt the Fund Balance Policy as a Board Policy, seconded by Allen. Five ayes, no nays. Motion carried.

Personnel Committee:

Mr. Corrado presented personnel updates and staffing needs.

Safety Committee:

None.

Chairman's Report:

ITEM 14 – MISCELLANEOUS, PUBLIC COMMENT & OTHER

Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.

ITEM 15 – ADJOURNMENT

Motion by Walter to adjourn meeting at 10:48 a.m., seconded by Cox. Five ayes, no nays. Motion carried.



David W. Gill, Chair



Rebecca Hilmert, Clerk