

APPROVED

**MINUTES for the
REGULAR MEETING OF THE
KALKASKA COUNTY ROAD COMMISSION
HELD ON WEDNESDAY, July 12, 2017 AT 9:00 A.M.
AT THE OFFICE LOCATED AT 1049 ISLAND LAKE ROAD, KALKASKA, MICHIGAN**

ITEM 1 - PLEDGE OF ALLEGIANCE

Meeting called to order by the Chair at 9:00 a.m. Pledge of Allegiance.

ITEM 2 - ROLL CALL

Upon roll call, the following Commissioners responded:

Allen, Present
Corrado, Present (Late arrival, Excused)
Cox, Present
Walter, Present
Gill, Present

In addition, the following staff members were present: John S. Rogers, Manager; Jerry Heim, Finance Director; and Rebecca Hilmert, Clerk.

ITEM 3 – ADDITIONS TO AGENDA

ITEM 4 – APPROVAL OF AGENDA

Motion by Walter to approve Agenda, seconded by Allen. Four ayes, no nays. Motion carried.

ITEM 5 - CONFLICT OF INTEREST

Conflict of Interest Roll Call: Allen, no; Cox, no; Walter, no; Gill, no.

ITEM 6 – CONSENT CALENDAR

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- A. *Minutes:* The Board approves the Regular Meeting minutes, dated June 14, 2017.
- B. *Payroll:* The Board approves Payroll #12 (\$42,643.32) and Payroll #13 (\$37,630.13), respectively.
- C. *Accounts Payable:* The Board approves the Accounts Payable Disbursements (7/12/2017 in the amount of \$550,337.86 and the Check Register for the period of June 1 through June 30, 2017).

Motion by Cox to approve the items on the Consent Calendar, seconded by Allen. Roll call vote: Cox, yes; Allen, yes; Walter, yes; Gill, yes. Four ayes, no nays. Motion carried.

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ITEM 7 – PUBLIC COMMENT

Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.

Andrew Hulburt and Jacob Hildebrand were introduced to the Board as newly hired truck drivers.

ITEM 8 – TOWNSHIP REPRESENTATIVES

Mr. Dick Malott of Coldsprings Township voiced his concerns regarding the County Road 612 Construction project/culvert replacement and advised the Board of complaints he has received.

Mr. Chuck Ardingo of Rapid River Township inquired about the Lannin Road Culvert. The Manager replied that the work is scheduled for late summer, early fall installation. Mr. Ardingo requested an estimate to pave the Smith Road hill be sent to Terry Williams.

ITEM 9 – FINANCE REPORT/BUDGETS

The following items were discussed:

1. Financial Reports
2. Cash Flow Report
3. Escrow Accounts
4. MTF Revenue
5. Payables for June
6. General Fund Balance Policy
7. MERS Unfunded Liability
8. Act 51 Compliance Report

ITEM 10 – APPOINTMENTS

None.

ITEM 11– OLD BUSINESS

None.

ITEM 12 – NEW BUSINESS

Motion by Allen to appoint Rebecca Hilmert as the Officer Delegate for the 2017 MERS Annual Meeting, seconded by Corrado. Five ayes, no nays. Motion carried.

Motion by Allen to release the bond of the State of Michigan Nonmetallic Minerals Lease No. 153 (Smith Lake Sand Pit), seconded by Cox. Roll call vote: Allen, yes; Cox, yes; Corrado, yes; Walter, yes; Gill, yes. Five ayes, no nays. Motion carried.

Break 9:52 a.m.

Resume 10:03 a.m.

ITEM 13 – CORRESPONDENCE AND REPORTS

Manager's Report:

The following items were discussed.

- Starvation Lake Road
- Spencer/Sharon/Kniss
- Grader Purchase
- Employees
- C.R. 612

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- Baggs Road.
- RTF Meeting.
- Rapid River Stream Crossings.
- Chipseal Projects.
- Wilhelm Road
- Sunset Trail.
- Butler Road.
- Countywide Pavement Markings.
- West Plum Valley Road.
- West Kalkaska Road.

Policy Committee:

Policy Committee met with Mr. David Lemmine representing Michigan Department of Natural Resources and discussed the cooperation and participation of the MDNR with the KCRC.

At the chairman's request, the Policy Committee will meet with the Kalkaska County Emergency Manager to establish a working Emergency Procedures Policy.

Personnel Committee:

Mr. Corrado presented personnel updates and staffing needs.

Safety Committee:

Mr. Allen reviewed the safety meeting agenda.

Chairman's Report:


Mr. Gill reminded the Board of the employee luncheon following the meeting, hosted by Alta Equipment.

ITEM 14 – MISCELLANEOUS, PUBLIC COMMENT & OTHER

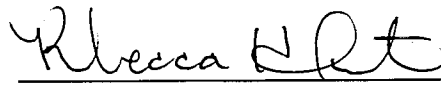
Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.

ITEM 15 – ADJOURNMENT

Motion by Walter to adjourn meeting at 10:51 a.m., seconded by Cox. Five ayes, no nays. Motion carried.



David W. Gill, Chair



Rebecca Hilmert, Clerk