

APPROVED

**MINUTES for the REGULAR MEETING of the
KALKASKA COUNTY BOARD OF ROAD COMMISSIONERS
Held on Wednesday, July 10, 2019 AT 9:00 A.M. at the office located at
1049 Island Lake Road, Kalkaska, Michigan 49646**

1. CALL TO ORDER

Meeting called or order by the Chair at 9:00 a.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Upon roll call, the following Commissioners responded:

Allen, Present
Corrado, Absent - Excused
Walter, Present
Cox, Present
Gill, Present

In addition, the following staff members were present: John Rogers, Manager; Jerry Heim, Finance Director; Stacey Stites, Assistant Clerk

4. ADDITIONS TO AGENDA

5. APPROVAL OF AGENDA

Motion by Walter to approve Agenda, seconded by Cox. Four ayes, no nays. Motion carried.

6. CONFLICT OF INTEREST

Conflict of Interest Roll Call: Allen, no; Walter, no; Cox, no; Gill, no.

7. CONSENT CALENDAR

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- a. **Minutes:** The Board approves the Regular Meeting minutes, dated June 12, 2019.

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- b. **Payroll:** The Board approves Payroll #12 (\$59,071.17), and Payroll #13 (\$54,733.71), respectively.
- c. **Accounts Payable:** The Board approves Accounts Payable Disbursements (7/10/2019) in the amount of \$468,894.57 and the Check Register for the period of June 1, 2019 to June 30, 2019.

Motion by Cox to approve the items on the Consent Calendar, seconded by Walter. Roll call vote: Cox, yes; Walter, yes; Allen, yes; Gill, yes. Four ayes, no nays. Motion carried.

8. PUBLIC COMMENT

9. TOWNSHIP REPRESENTATIVES

- a. Paul Erickson, Boardman Township, commented on the MDOT Roadway Safety Audit for the Boardman/Supply/US 131 Intersection.
- b. Larry Shoemaker, Blue Lake Township, expressed concern regarding trees on Blue Lake Road between County Road 612 and Twin Lake Road. The Manager will provide a quote from a third-party contractor for tree removal services.
- c. Lynette Cervone, Coldsprings Township, inquired about brine and the number of times we apply it to the roads.

10. FINANCE REPORT/BUDGETS

- a. Finance Reports/Cash Flow Summaries
- b. Corrective action plans for retiree health care – resubmission.
 - i. **MOTION by Allen to approve the revised corrective action for the Retirement Health Benefit System, seconded by Walter. Roll call vote: Allen, yes; Walter, yes; Cox, yes; Gill, yes. Four ayes, no nays. Motion carried.**
- c. MERS DB Plan 2018 valuation, 2020 required contributions.
- d. LED Lighting conversion.

11. APPOINTMENTS (1 hr. TOTAL)

12. OLD BUSINESS/UNFINISHED BUSINESS

13. NEW BUSINESS

- a. 2019 MERS Officer and Employee Delegate
 - i. **MOTION by Cox to appoint Jerry Heim as the officer delegate and Rebecca Hilmert as the alternate, seconded by Allen. Four ayes, no nays. Motion passed. Discussion. The board will pay for the registration**

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for two Association members to attend the conference, but only daily wages for one member to attend. The second member from the Association will use PLT time to attend the conference.

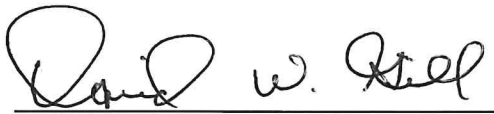
14. CORRESPONDENCE AND REPORTS

- a. Manager's Report
- b. Policy Committee Report
- c. Personnel Committee Report
- d. Safety Committee Report
- e. Chairman's Report
- f. Misc. Correspondence

15. MISCELLANEOUS, PUBLIC COMMENT & OTHER

16. ADJOURNMENT

Motion by Cox to adjourn meeting at 10:35 a.m., seconded by Allen. Four ayes, no nays. Motion carried.



David W. Gill, Chair



Stacey Stites, Assistant Clerk