

APPROVED

**MINUTES for the REGULAR MEETING of the
KALKASKA COUNTY BOARD OF ROAD COMMISSIONERS
Held on Wednesday, June 13, 2018 AT 9:00 A.M. at the office located at
1049 Island Lake Road, Kalkaska, Michigan 49646**

1. PLEDGE OF ALLEGIANCE

Meeting called to order by the Chair at 9:00a.m.

2. ROLL CALL

Upon roll call, the following Commissioners responded:

Allen, Present
Corrado, Present
Walter, Present
Cox, Present
Gill, Present

In addition, the following staff members were present: John S. Rogers, Manager;
Rebecca Hilmert, Clerk

3. ADDITIONS TO AGENDA

4. APPROVAL OF AGENDA

Motion by Cox to approve Agenda, seconded by Walter. Five ayes, no nays. Motion carried.

5. CONFLICT OF INTEREST

Conflict of Interest Roll Call: Allen, no; Corrado, no; Walter, no; Cox, no; Gill, no.

6. CONSENT CALENDAR

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- a. **Minutes:** The Board approves the Regular Meeting Minutes, dated May 9, 2018.
- b. **Payroll:** The Board approves Payroll #10 (\$52,830.47), and Payroll #11 (\$47,207.38), respectively.

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- c. **Accounts Payable:** The Board approves Accounts Payable Disbursements (06/13/2018) in the amount of \$663,138.20 and the Check Register for the period of May 1, 2018 to May 31, 2018.

Motion by Cox to approve the items on the Consent Calendar, seconded by Corrado. Roll call vote: Cox, yes; Corrado, yes; Allen, yes; Walter, yes; Gill, yes. Motion carried.

7. PUBLIC COMMENT

Mr. Jerry Gancer thanked the Road Commission for pothole patch on East Shore Drive.

Mr. Tim Mroczkowski, 5738 Rita Drive, had inquiries regarding debris from trees while doing construction. Also had questions regarding culverts and mailboxes. The Manager addressed these concerns.

8. TOWNSHIP REPRESENTATIVES

Mr. Dick Malott, Coldsprings Township, has concerns regarding paint striping on East Shore Drive and County Road 612, near the Cove and around the curve. He also requested the Manager's presence at the Pickeral Lake Association meeting on Saturday, July 7, 2018. It was later determined by Paul Curell, Pickeral Lake Association President, that the Manager's presence is not needed.

Mr. Larry Shoemaker, Blue Lake Township, inquired about construction on County Road 612. He was given a progress schedule from the contractor. He also inquired about trees, crack sealing and gravel on Blue Lake Township roads. The Manager addressed these concerns.

Mr. Blair Shearer, Blue Lake Township Supervisor, commented on the Afton Stone that was placed on the shoulder of Sunset Trail and praised the Road Commission for a job well done.

Mr. Chuck Ardingo, Rapid River Township, had nothing for the board at this time.

9. FINANCE REPORT/BUDGETS

- a. Finance Reports/Cash Flow Summaries
- b. Brine Tanks
 - i. **MOTION by Allen to purchase two (2) brine tanks from Bill Kinney with a purchase price not to exceed \$11,000.00, seconded by Walter. Roll call vote: Allen, yes; Walter, yes; Corrado, yes; Cox, yes; Gill, yes. Motion carried.**
- c. MERS Hybrid defined benefit plan – implementing freeze and converting to a defined contribution plan.

10. APPOINTMENTS (1 hr. TOTAL)

11. OLD BUSINESS/UNFINISHED BUSINESS

12. NEW BUSINESS

- a. Merit Energy Company Consent to Assign
 - i. **MOTION by Allen for the Chairman to sign the Consent to Assign regarding the Application and Permit to Construct, Operate, Use and Maintain 4 ½" OD Pipeline across Road agreement dated June 15, 1978 between Kalkaska County Road Commission and Shell Oil Company, seconded by Corrado. Roll call vote: Allen, yes; Corrado, yes; Walter, yes; Cox, yes; Gill, yes. Motion carried.**
 - ii. **MOTION by Allen for the Chairman to sign the Consent to Assign regarding the Application and Permit for an 8" Pipeline dated June 1, 1973 between Board of County Road Commissioners of Kalkaska County and Shell Pipe Line Corporation, seconded by Corrado. Roll call vote: Allen, yes; Corrado, yes; Walter, yes; Cox, yes; Gill, yes. Motion carried.**
- b. MCRCSIP 2018 Board of Directors Election
 - i. **MOTION by Allen to vote for the Incumbent, seconded by Cox. Five ayes, no nays. Motion carried.**

13. CORRESPONDENCE AND REPORTS

- a. Manager's Report
- b. Policy Committee Report
- c. Personnel Committee Report
- d. Safety Committee Report
- e. Chairman's Report
- f. Misc. Correspondence
 - i. The board discussed correspondence received from Mr. Stuart McKinnon, Kalkaska County Board of Commissioners Chairman, regarding pavement markings in two locations. One of which is inside the village limits, which the Board has been told will be done by the Village. The other, East Shore Drive, is on the Road Commission's 2018 schedule. Mr. Gill, Chairman of the Kalkaska County Road Commission board, will respond to Mr. McKinnon's inquiry.

14. MISCELLANEOUS, PUBLIC COMMENT & OTHER

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Mr. Cox requested that the Chairman follow up with Mr. McKinnon regarding centerline marking with a written document, as the request from Mr. McKinnon was in the written form. The board agreed.

Mr. Ray Hoffman, Coldsprings Township Supervisor, inquired about the Coldsprings Township funded Brine application. The Manager responded to all inquiries.

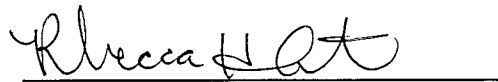
Mr. Jerry Gancer inquired about recent logger activity and enforcement actions. Both the Manager and Chairman responded to inquiries.

15. ADJOURNMENT

Motion by Walter to adjourn meeting at 10:45 a.m., seconded by Cox. Five ayes, no nays. Motion carried.

A handwritten signature in black ink, appearing to read "David W. Gill", written over a horizontal line.

David W. Gill, Chair

A handwritten signature in black ink, appearing to read "Rebecca Hilmert", written over a horizontal line.

Rebecca Hilmert, Clerk