

APPROVED

**MINUTES for the REGULAR MEETING of the
KALKASKA COUNTY BOARD OF ROAD COMMISSIONERS
Held on Wednesday, June 10, 2020 AT 9:00 A.M. at the office located at
1049 Island Lake Road, Kalkaska, Michigan 49646**

1. CALL TO ORDER

Meeting called or order by the Chair at 9:00 a.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Upon roll call, the following Commissioners responded:

Corrado, Present

Walter, Present

Cox, Present

Allen, Present

Gill, Present

In addition, the following staff members were present: John Rogers, Manager; Jerry Heim, Finance Director; and Rebecca Hilmert, Clerk

4. ADDITIONS TO AGENDA

5. APPROVAL OF AGENDA

Motion by Walter to approve Agenda, seconded by Cox. Five ayes, no nays. Motion carried.

6. CONFLICT OF INTEREST

Conflict of Interest Roll Call: Corrado, no; Walter, no; Cox, no; Allen, no; Gill, no.

7. CONSENT CALENDAR

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- a. **Minutes:** The Board approves the Regular Meeting minutes, dated May 13, 2020.

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- b. **Payroll:** The Board approves Payroll #10 (\$60,477.01), and Payroll #11 (\$53,231.29), respectively.
- c. **Accounts Payable:** The Board approves Accounts Payable Disbursements (6/10/2020) in the amount of \$164,480.36, and the Check Register for the periods of May 1, 2020 to May 31, 2020.

Motion by Cox to approve the items on the Consent Calendar, seconded by Walter. Roll call vote: Cox, yes; Walter, yes; Corrado, yes; Allen, yes; Gill, yes. Five ayes, no nays. Motion carried.

8. PUBLIC COMMENT

9. TOWNSHIP REPRESENTATIVES

- a. Jessica Plude, Springfield Township, introduced herself as new Springfield Township Treasurer and Road Commission liaison. Township is not willing to participate in Shippy Road, between Lund and Ingersoll Roads, at this time.
- b. Ray Hoffman, Coldsprings Township, Lynette Cervone has moved. Topics of conversation included water on Shore Drive, County Road 571 and Twin Lake Road.
- c. Larry Shoemaker, Blue Lake Township, spoke about water on County Road 571 and Twin Lakes Road.
- d. Bob Baldwin, Rapid River Township, has questions regarding chip seal projects on Valley Road, Wood Road, Seeley Road and Hansen Road.

10. FINANCE REPORT/BUDGETS

- a. Finance Reports/Cash Flow Summaries
- b. Clearwater Township project contributions
 - i. **Motion by Allen to approve Shellway Drive/Pine Circle Drive contract. Clearwater Township agrees to pay 50% of the estimated cost at signing and the remaining balance is due by February 1, 2021, seconded by Cox. Roll Call vote: Allen, yes; Cox, yes; Corrado, yes; Walter, yes; Gill, yes. Five ayes, no nays. Motion carried.**
- c. Paving and Chip Seal bids
 - i. **Motion by Allen to award paving bids to Payne and Dolan, seconded by Corrado. Five ayes, no nays. Motion carried.**
 - ii. **Motion by Allen to award chip seal bids to Pavement Maintenance Systems, seconded by Walter. Discussion. Five ayes, no nays. Motion carried.**

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d. Audit Report

- i. **Motion by Allen to approve audit of financial statements assuming no material changes are made in final reporting, seconded by Corrado. Roll call vote: Allen, yes; Corrado, yes; Walter, yes; Cox, yes; Gill, yes. Five ayes, no nays. Motion carried.**

11. APPOINTMENTS (1 hr. TOTAL)

12. OLD BUSINESS/UNFINISHED BUSINESS

13. NEW BUSINESS

a. MCRCSIP 2020 Board of Director's Election

- i. **Motion by Allen to vote for two incumbent Northern positions for three-year terms, seconded by Cox. Five ayes, no nays. Motion carried.**
- ii. **Motion by Allen to vote for one incumbent At-Large position for a three-year term and one incumbent At-Large position for a two-year term, seconded by Cox. Five ayes, no nays. Motion carried**

14. CORRESPONDENCE AND REPORTS

- a. Manager's Report
- b. Policy and Planning Committee Report
- c. Personnel Committee Report
- d. Safety Committee Report
- e. Chairman's Report
- i. Thank you to Management for COVID-19 response.
- f. Misc. Correspondence

15. MISCELLANEOUS, PUBLIC COMMENT & OTHER

16. ADJOURNMENT

Motion by Allen to adjourn meeting at 10:30 a.m., seconded by Cox. Five ayes, no nays. Motion carried.



David W. Gill, Chair



Rebecca Hilmert, Clerk