

APPROVED

**MINUTES for the REGULAR MEETING of the
KALKASKA COUNTY BOARD OF ROAD COMMISSIONERS
Held on Wednesday, April 10, 2019 AT 9:00 A.M. at the office located at
1049 Island Lake Road, Kalkaska, Michigan 49646**

1. CALL TO ORDER

Meeting called or order by the Chair at 9:00 a.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Upon roll call, the following Commissioners responded:

Allen, Present
Corrado, Present
Walter, Absent - Excused
Cox, Present
Gill, Present

In addition, the following staff members were present: John Rogers, Manager; Jerry Heim, Finance Director; Rebecca Hilmert, Clerk

4. ADDITIONS TO AGENDA

5. APPROVAL OF AGENDA

Motion by Cox to approve Agenda, seconded by Corrado. Four ayes, no nays. Motion carried.

6. CONFLICT OF INTEREST

Conflict of Interest Roll Call: Allen, no; Corrado, no; Cox, no; Gill, no.

7. CONSENT CALENDAR

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- a. **Minutes:** The Board approves the Regular Meeting minutes, dated March 12, 2019.

APPROVED

- b. **Payroll:** The Board approves Payroll #6 (\$69,557.79), and Payroll #7 (\$56,742.41), respectively.
- c. **Accounts Payable:** The Board approves Accounts Payable Disbursements (4/10/2019) in the amount of \$291,081.56 and the Check Register for the period of March 1, 2019 to March 31, 2019.

Motion by Cox to approve the items on the Consent Calendar, seconded by Allen. Roll call vote: Cox, yes; Allen, yes; Corrado, yes; Gill, yes. Four ayes, no nays. Motion carried.

8. PUBLIC COMMENT

9. TOWNSHIP REPRESENTATIVES

- a. Larry Shoemaker, Blue Lake Township, had nothing for the board at this time.

10. FINANCE REPORT/BUDGETS

- a. Bid Awards
 - i. **MOTION by Allen to award the Bituminous Patch Material bid to all bidders and using the products in the best interest of the Kalkaska County Road Commission, seconded by Cox. Four ayes, no nays. Motion carried.**
 - ii. **MOTION by Allen to award the Winter Sand bid to Michigan Aggregates and TWS Aggregates and Excavating as an alternate, seconded by Cox. Four ayes, no nays. Motion carried.**
 - iii. **MOTION by Allen to award the Trucking bid to all bidders and using the services in the best interest of the Kalkaska County Road Commission, seconded by Corrado. Four ayes, no nays. Motion carried.**
 - iv. **MOTION by Allen to award the Aggregate bid to all bidders and using the products in the best interest of the Kalkaska County Road Commission, seconded by Cox. Four ayes, no nays. Motion carried.**
 - v. **MOTION by Allen to award the Liquid Emulsions bid to Bit Mat Products of Michigan, seconded by Cox. Four ayes, no nays. Motion carried.**
 - vi. **MOTION by Allen to award the Pavement Marking big to PK Contracting and MPM as an alternate, seconded by Corrado. Four ayes, no nays. Motion carried.**
- b. Finance Reports/Cash Flow Summaries
- c. MTF Overpayments for 2018 – effect on 2019.
- d. Skid Steer purchase.

APPROVED

- i. **MOTION by Allen to purchase one Caterpillar Model 299D2 XHP Skid Steer Loader with cooler, cold planer, pick up broom and mulcher for the price of \$147,692.84 for Michigan CAT, seconded by Corrado. Roll Call: Allen, yes; Corrado, yes; Cox, yes; Gill, yes. Four ayes, no nays. Motion carried.**

11. APPOINTMENTS (1 hr. TOTAL)

12. OLD BUSINESS/UNFINISHED BUSINESS

13. NEW BUSINESS

a. MERS Hybrid Plan Adoption

- i. **MOTION by Corrado to authorize the chairman to sign the MERS Hybrid Plan Adoption Agreement merging the Hybrid divisions, seconded by Cox. Roll Call: Corrado, yes; Cox, yes; Allen, yes; Gill, yes. Four ayes, no nays.**

b. MERS Resolution Establishing Authorized Signatures

- i. **MOTION by Cox to adopt Resolution #2019-01 authorizing the manager and finance director to sign documents for MERS contracts and service credit purchases, seconded by Corrado. Roll Call: Cox, yes; Corrado, yes; Allen, yes; Gill, yes. Four ayes, no nays. Motion carried.**

14. CORRESPONDENCE AND REPORTS

a. Manager's Report

- i. **MOTION by Cox to protect Old Railroad 16 and to protect the public's interest in the right of way, seconded by Allen. Discussion. Roll Call vote. Cox, yes; Allen, yes; Corrado, yes; Gill yes. Four ayes, no nays. Motion carried.**
- ii. The board thanks Rebecca Hilmert for the Road Trip! submission to CRA for the IMPRESS Awards.
- iii. The board congratulates the Manager on his Trout King coronation for the 2019 National Trout Festival.
- iv. The board congratulates Tony Moses, Shop Foreman, for his Public Servant award at the Kiwanis Heroes Night.
- v. The board agrees to move the Personnel Committee Meeting scheduled for April 30, 2019 to May 1, 2019 directly following the regularly scheduled Finance Committee Meeting.

b. Policy Committee Report

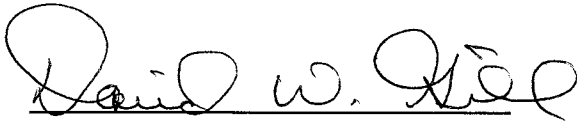
APPROVED

- c. Personnel Committee Report
- d. Safety Committee Report
- e. Chairman's Report
 - i. Chairman Gill would like to thank AIS for hosting an employee luncheon with the Road Commission employees on May 1, 2019.
- f. Misc. Correspondence
 - i. Record Eagle, March 28, 2019 – "Dire Straights"
 - ii. The Kaskaska Review, April 4, 2019 – "Road Commission seeks voter..."

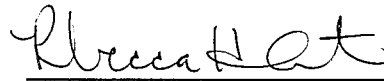
15. MISCELLANEOUS, PUBLIC COMMENT & OTHER

16. ADJOURNMENT

Motion by Allen to adjourn meeting at 10:25 a.m., seconded by Cox. Four ayes, no nays. Motion carried.



David W. Gill, Chair



Rebecca Hilmert, Clerk