

APPROVED

**MINUTES for the REGULAR MEETING of the  
KALKASKA COUNTY BOARD OF ROAD COMMISSIONERS  
Held on Wednesday, March 13, 2019 AT 9:00 A.M. at the office located at  
1049 Island Lake Road, Kalkaska, Michigan 49646**

**1. CALL TO ORDER**

Meeting called or order by the Chair at 9:00 a.m.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Upon roll call, the following Commissioners responded:

Allen, Present  
Corrado, Present  
Walter, Absent - Excused  
Cox, Present  
Gill, Present

In addition, the following staff members were present: John Rogers, Manager; Jerry Heim, Finance Director; Rebecca Hilmert, Clerk

**4. BID OPENINGS FOR PUFFER NORTH, PUFFER SOUTH AND THOMAS ROADS**

**5. ADDITIONS TO AGENDA**

**6. APPROVAL OF AGENDA**

**Motion by Cox to approve Agenda, seconded by Corrado. Four ayes, no nays. Motion carried.**

**7. CONFLICT OF INTEREST**

**Conflict of Interest Roll Call: Allen, no; Corrado, no; Cox, no; Gill, no.**

**8. CONSENT CALENDAR**

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

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- a. **Minutes:** The Board approves the Regular Meeting minutes, dated February 13, 2019.
- b. **Payroll:** The Board approves Payroll #4 (\$72,066.10), and Payroll #5 (\$60,963.98), respectively.
- c. **Accounts Payable:** The Board approves Accounts Payable Disbursements (3/08/2019) in the amount of \$438,284.94 and the Check Register for the period of February 1, 2019 to February 28, 2019.

**Motion by Cox to approve the items on the Consent Calendar, seconded by Corrado. Roll call vote: Cox, yes; Corrado, yes; Allen, yes; Gill, yes. Four ayes, no nays. Motion carried.**

### **9. PUBLIC COMMENT**

### **10. TOWNSHIP REPRESENTATIVES**

- a. Larry Shoemaker, Blue Lake Township, inquired about the classification of Rocky Road, whether it was private, or county maintained.

### **11. FINANCE REPORT/BUDGETS**

- a. Snowblower
  - i. **MOTION by Allen to approve the emergency purchase of a 1995 SnoGo Snowblower for the amount of \$25,000, seconded by Corrado. Discussion. Roll Call: Allen, yes; Corrado, yes; Cox, yes; Gill, yes. Four ayes, no nays. Motion carried.**
- b. Finance Reports/Cash Flow Summaries
- c. MERS DB and OPEB corrective action plans.
  - i. **MOTION by Allen to approve the corrective action plan for the Defined Benefit Pension Retirement Systems, seconded by Cox. Roll Call: Allen, yes; Cox, yes; Corrado, yes; Gill, yes. Four ayes, no nays. Motion carried.**
  - ii. **MOTION by Allen to approve the corrective action plan for the Retirement Health Benefit System, seconded by Cox. Roll Call: Allen, yes; Cox, yes; Corrado, yes; Gill, yes. Four ayes, no nays. Motion carried.**
- d. Facility needs and improvements
  - i. **MOTION by Cox to seek bids on Engineering Services for building and grounds evaluation, seconded by Allen. Discussion. Roll Call: Cox, yes; Allen, yes; Corrado, yes; Gill, yes. Four ayes, no nays. Motion carried.**

### **12. APPOINTMENTS (1 hr. TOTAL)**

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**13. OLD BUSINESS/UNFINISHED BUSINESS**

Break at 9:37am, meeting resumed at 9:43am

**14. BID AWARDS**

a. Thomas Road

- i. **MOTION by Corrado to award Thomas Road wedge and overlay to Molon Asphalt, Inc with an estimated cost of \$239,366.00, seconded by Allen. Roll Call: Corrado, yes; Allen, yes; Cox, yes; Gill, yes. Four ayes, no nays. Motion carried.**

b. Puffer Road – South

- i. **MOTION by Cox to award Puffer Road South wedge and overlay to Molon Asphalt, Inc with an estimated cost of \$202,844.95, seconded by Corrado. Roll Call: Cox, yes; Corrado, yes; Allen, yes; Gill, yes. Four ayes, no nays. Motion carried.**

c. Puffer Road – North

- i. **MOTION by Cox to award Puffer Road North crush and shape to Molon Asphalt, Inc with an estimated cost of \$320,436.50, seconded by Allen. Roll Call: Cox, yes; Allen, yes; Corrado, yes; Gill, yes. Four ayes, no nays. Motion carried.**

**15. NEW BUSINESS**

a. Road Millage Renewal

- i. **MOTION by Corrado to request that the County Board of Commissioners seek to have the voters of Kalkaska County approve a renewal millage of one (1) mill to fund local road maintenance and improvements and primary road maintenance and improvements in the Townships, and Village of the County of Kalkaska for five (5) years, 2019 through 2023, seconded by Cox. Roll Call: Corrado, yes; Cox, yes; Allen, yes; Gill, yes. Four ayes, no nays.**

b. Shoulder Maintainer

- i. **MOTION by Cox to purchase a 2004 HTC 2000 Shoulder Machine from Henry Equipment Sales for the price of \$15,000, seconded by Corrado. Discussion. Roll Call: Cox, yes; Corrado, yes; Allen, yes; Gill, yes. Four ayes, no nays. Motion carried.**

c. Falcon Asphalt Recycler & Hot Box Trailer

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- i. **MOTION by Cox to purchase a 4-ton Falcon Asphalt Recycler & Hot Box Trailer through MiDeal from Falcon Asphalt Repair Equipment for the price of \$27,276.58, seconded by Corrado. Discussion. Roll Call: Cox, yes; Corrado, yes; Allen, yes; Gill, yes. Four ayes, no nays. Motion carried.**


**16. CORRESPONDENCE AND REPORTS**

- a. Manager's Report
  - i. **MOTION by Cox to appoint the manager as the voting delegate at the County Road Association of Michigan's annual conference, seconded by Allen. Four ayes, no nays. Motion carried.**
  - ii. **MOTION by Allen for the Road Commission to print 5,000 educational flyers for the approximate cost of \$1,500, seconded by Corrado.**
- b. Policy Committee Report
- c. Personnel Committee Report
- d. Safety Committee Report
- e. Chairman's Report
- f. Misc. Correspondence


**17. MISCELLANEOUS, PUBLIC COMMENT & OTHER**

**18. ADJOURNMENT**

**Motion by Cox to adjourn meeting at 10:25 a.m., seconded by Corrado. Four ayes, no nays. Motion carried.**



David W. Gill, Chair



Rebecca Hilmert, Clerk