

APPROVED

**MINUTES for the  
REGULAR MEETING OF THE  
KALKASKA COUNTY ROAD COMMISSION  
HELD ON WEDNESDAY, FEBRUARY 10, 2016 AT 9:00 A.M.  
AT THE OFFICE LOCATED AT 1049 ISLAND LAKE ROAD, KALKASKA, MICHIGAN**

**ITEM 1 - PLEDGE OF ALLEGIANCE**

Meeting called to order by the Chair at 9:00 a.m. Pledge of Allegiance.

**ITEM 2 - ROLL CALL**

Upon roll call, the following Commissioners responded:

Allen, Present  
Corrado, Present  
Cox, Present  
Walter, Absent  
Gill, Present

In addition, the following staff members were present: John S. Rogers, Manager; Jerry Heim, Finance Director, Rebecca Hilmert and Debbie Green, Deputy Clerk.

**ITEM 3 – ADDITIONS TO AGENDA**

Mr. Gill suggested moving Item 10 Appointments to Item 9 following Township Representatives.

**ITEM 4 – APPROVAL OF AGENDA**

**Motion by Corrado to approve Agenda, as amended, seconded by Allen. Four ayes, no nays. Motion carried.**

**ITEM 5 - CONFLICT OF INTEREST**

**Conflict of Interest Roll Call: Allen, no; Cox, no; Corrado, no; Gill, no.**

**ITEM 6 – CONSENT CALENDAR**

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- A. *Minutes:* The Board approves the Regular Meeting Minutes, dated January 13, 2016.
- B. *Payroll:* The Board approves Payroll #1 (\$50088.93) and Payroll #2 (\$47,840.43), respectively.
- C. *Accounts Payable:* The Board approves the Accounts Payable Disbursements (02/10/2016) in the amount of \$159,830.00 and the Check Register for the period of January 1 through January 31, 2016.

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**Motion by Cox to approve the items on the Consent Calendar, seconded by Allen. Roll call vote: Cox, yes; Corrado, yes; Allen, yes; Gill, yes. Four ayes, no nays. Motion carried.**

**ITEM 7 – PUBLIC COMMENT**

*Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.*

None.

**ITEM 8 – TOWNSHIP REPRESENTATIVES**

Mr. Dick Malott of Coldsprings Township advised that the township appreciated the Manager presenting the KCRC's 2016 budget at their monthly meeting.

**ITEM 9 – APPOINTMENTS**

Mr. Tony Fox, State Registered Forester with Bisballe Forest Products, requested that the road commission allow their company to utilize Brown Fire Lane to haul full, legal loads during the spring road restriction period in 2016. Mr. Cox advised that the Policy Committee recommends granting the request. Discussion. **Motion by Cox to grant permission to Bisballe Forest Products to utilize Brown Fire Lane to haul full, legal loads during the spring road restriction period of 2016 only, seconded by Allen. Four ayes, no nays. Motion carried.**

Mr. Rogers introduced Tim MacFarlane and Ken Jean, new employees hired recently as full time truck drivers.

**ITEM 10 – FINANCE REPORT/BUDGETS**

The following items were discussed:

1. Financial Reports.
2. Cash Flow Report.
3. Escrow Accounts.
4. MTF Revenue.

Mr. Rogers presented a spreadsheet identifying the property easements needed for the Starvation Lake Road project. Discussion. **Motion by Allen to approve the Starvation Lake easement payments, as presented, seconded by Corrado. Four ayes, no nays. Motion carried.**

**ITEM 11– OLD BUSINESS**

None.

**ITEM 12 – NEW BUSINESS**

Mr. Rogers presented a resolution for opposing the new language in Section 57, subsection (3) of Public Act 269, as recommended by CRA. **Motion by Cox, to adopt the resolution opposing the new language added to Public Act 269, as presented, seconded by Corrado. Four ayes, no nays. Motion carried.** Mr. Rogers advised that he will forward copies to the Governor, State Senator and State Representative.

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Mr. Rogers presented a ballot from the County Road Association and recommended support of Larry Orcutt for re-election to the CRA Board of Directors. **Motion by Allen to return the ballot in support of Mr. Orcutt, seconded by Cox. Four ayes, no nays. Motion carried.**

Mr. Rogers presented the Act 51 maps with no changes for 2016 and requested Board approval for submittal to the State. **Motion by Corrado to approve Act 51 maps for 2016, as presented, seconded by Allen. Roll call vote: Cox, yes; Corrado, yes; Allen, yes; Gill, yes. Four ayes, no nays. Motion carried.**

### **ITEM 13 – CORRESPONDENCE AND REPORTS**

#### **Manager's Report:**

1. Paul Bunyan Meeting – the next meeting is scheduled February 18<sup>th</sup> in Cadillac.
2. High School Student – advised Vincent is doing well at basic training and a new student has been hired as a part time garage helper.
3. Gravel Roads & Maintenance Guide has been released by the U.S. Department of Transportation. More copies will be ordered if requested.
4. Local RTF Sub-Task Force meeting scheduled February 11, 2016, at the KCRC offices.
5. CRA IMPRESS Award nomination has been submitted for consideration at the CRA Conference March 15-17, 2016, in Lansing.
6. North Sharon Road detour during the West Sharon Road bridge construction this year. Because North Sharon Road is scheduled for paving in 2017, the Manager recommended turning the asphalt portion into gravel in 2016. There was no objection from the Board.
7. 2017-2020 STP Projects. Discussion.
8. Pierson Creek culvert replacement. Discussion.
9. Surplus equipment. **Motion by Cox to allow Manager to dispose of identified equipment as he sees fit. Four ayes, no nays. Motion carried.**
10. Budget summary presentations to the townships.

#### **Policy Committee:**

Mr. Cox reminded the Board of the upcoming policy workshop with Steve Winninger on February 16-17, 2016.

#### **Personnel Committee:**

#### **Safety Committee:**

Mr. Allen reported that the Safety meeting was held January 12, 2015. He discussed a few issues that were addressed.

#### **Chairman's Report:**

### **ITEM 14 – MISCELLANEOUS, PUBLIC COMMENT & OTHER**

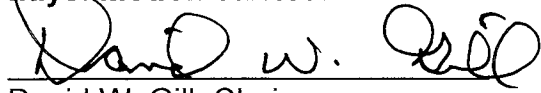
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None.

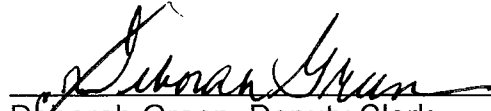
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**ITEM 15 – ADJOURNMENT**

Motion by Cox to adjourn meeting at 10:23 a.m., seconded by Corrado. Four ayes, no nays. Motion carried.



David W. Gill, Chair

  
Deborah Green, Deputy Clerk