

APPROVED

**MINUTES for the
REGULAR MEETING OF THE
KALKASKA COUNTY ROAD COMMISSION
HELD ON MONDAY, NOVEMBER 9, 2015, AT 9:00 A.M.
AT THE OFFICE LOCATED AT 1049 ISLAND LAKE ROAD, KALKASKA, MICHIGAN**

ITEM 1 - PLEDGE OF ALLEGIANCE

Meeting called to order by the Chair at 9:00 a.m. Pledge of Allegiance.

ITEM 2 - ROLL CALL

Upon roll call, the following Commissioners responded:

Allen, Present
Corrado, Present
Cox, Present
Walter, Present
Gill, Present

In addition, the following staff members were present: John S. Rogers, Manager; Jerry Heim, Finance Director and Debbie Green, Deputy Clerk.

ITEM 3 – ADDITIONS TO AGENDA

Motion by Cox to move Item 10 Appointment Guests to Item 8 following Township Representatives, seconded by Corrado. Five ayes, no nays. Motion carried.

ITEM 4 – APPROVAL OF AGENDA

Motion by Cox to approve Agenda, seconded by Corrado. Five ayes, no nays. Motion carried.

ITEM 5 - CONFLICT OF INTEREST

Conflict of Interest Roll Call: Allen, no; Cox, no; Corrado, no; Walter, no; Gill, no.

ITEM 6 – CONSENT CALENDAR

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- A. *Minutes*: The Board approves the Regular Meeting Minutes, dated October 12, 2015.
- B. *Payroll*: The Board approves Payroll #20 (\$48,170.98), Payroll #21 (\$43,087.27) and Payroll #22 (\$47,440.63), respectively.
- C. *Accounts Payable*: The Board approves the Accounts Payable Disbursements (11/09/2015) in the amount of \$142,607.98 and the Check Register for the period of October 1 through October 31, 2015.

APPROVED

Motion by Cox to approve the items on the Consent Calendar, seconded by Allen. Roll call vote: Cox, yes; Corrado, yes; Walter, yes; Allen, yes; Gill, yes. Five ayes, no nays. Motion carried.

ITEM 7 – PUBLIC COMMENT

Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.

ITEM 8 – TOWNSHIP REPRESENTATIVES

Mr. Dick Malott of Coldsprings Township voiced concerns about Lakeview Drive off East Shore Drive and Rogers Road.

Mr. Carl Ingersoll of Springfield Township had no comments.

Mr. Chuck Ardingo of Rapid River Township responded that he had no comments.

Mr. Jim deSpelder of CRASIF explained CRASIF's proposed conversion from a group fund to a mutual insurance company and the benefits of making the change. KCRC did not support the resolution at last month's meeting. Discussion regarding investment returns, investment flexibility, administrative and regulatory flexibility and other advantages. Mr. Gerald Smigelski of Presque Isle, and a Board Member of CRASIF, explained that their county road board had the same concerns and wanted to assure that the investments remained solvent.

Motion by Cox to rescind the previous motion, made at the October 12th Board meeting, disapproving the CRASIF proposed conversion, seconded by Allen. Five ayes, no nays. Motion carried.

Motion by Cox to approve the CRASIF motion and support the conversion, stipulating that a professional money manager oversee the investing and that investment limits do not exceed 60% equity, seconded by Allen. Five ayes, no nays. Motion carried.

Chair called for a break at 9:40a.m.
Meeting was called back to order at 9:50 a.m.

ITEM 9 – FINANCE REPORT/BUDGETS

Motion by Allen to adopt a Flexible Spending Plan for non-union staff and to authorize the Manager to execute the necessary documents, seconded by Corrado. Discussion. Roll call vote: Allen, yes; Corrado, yes; Walter, yes; Cox, yes; Gill, yes. Five ayes, no nays. Motion carried.

The following items were discussed:

1. Financial Reports.
2. Cash Flow Report.
3. Escrow Account Review.
4. MTF Revenue.

Finance Director Jerry Heim presented the draft 2016 budget and distributed spreadsheets and graphs detailing proposed budget amounts. He explained the Act 51 budget format and discussed anticipated revenues, 2016 projects, 2017 tentative projects and the plan for millage funds and other expenditures. The proposed 2016 budget will be presented at the December meeting as well as any recommended amendments to the 2015 budget.

ITEM 10 – APPOINTMENTS

None.

Chair called for a break at 10:50 a.m.

Meeting was called back to order at 10:55 a.m.

ITEM 11– OLD BUSINESS

None.

ITEM 12 – NEW BUSINESS

Mr. Cox stated that logging trucks are tearing up the roads and the logging companies need to be held responsible. Mr. Rogers advised that a memo is being included with logging/right of way permits stating “any damage done to a county road will be repaired by the road commission and billed to the logging company”.

ITEM 13 – CORRESPONDENCE AND REPORTS

Manager’s Report:

1. Another Employee has resigned, effective November 13.
2. The road commission crew started winter hours (6:00 a.m.-2:30 p.m.) November 2.
3. Trout Unlimited is seeking funds to upgrade two river crossings in Kalkaska County.
4. Draft 2016 Board Meeting Schedule. Mr. Rogers requested Members to make suggestions of changes to the schedule.

Motion by Corrado to schedule the Board’s Organizational Meeting on January 4, 2016, seconded by Cox. Five ayes, no nays. Motion carried.

5. Paul Bunyan Meeting, scheduled 11/19/15 in Cadillac.
6. School appearances for Snow Plow Safety.
7. Gravel road conditions.
8. Safety training. Crew has been trained and certified in First Aid, CPR and AED.

Mr. Walter advised that the school is closed on Boardman Road and asked if the school signs need to be removed. Mr. Rogers will research and advise.

Policy Committee:

Mr. Cox advised that the committee is working on a policy workshop and that the goals and objectives have been updated.

Personnel Committee:

Mr. Corrado advised that the Board of Commissions will host a Safety Meeting luncheon to be held on December 24th at 11:00 a.m. and suggested paid time off as safety awards.

APPROVED

Motion by Corrado to approve the safety awards as presented by the Personnel Committee, to be awarded at the Safety meeting luncheon, seconded by Cox. Five ayes, no nays. Motion carried.

Safety Committee:

No meeting this month.

ITEM 14 – MISCELLANEOUS, PUBLIC COMMENT & OTHER

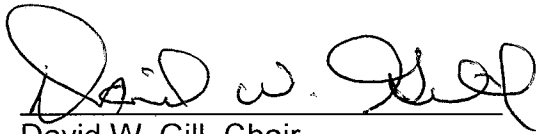
Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.

Also discussed:

Mr. Mallott advised that he is supporting the concept that all flags should be made in the USA.

ITEM 15 – ADJOURNMENT

Motion by Cox to adjourn meeting at 11:40 a.m., seconded by Corrado. Five ayes, no nays. Motion carried.



David W. Gill, Chair



Deborah Green, Deputy Clerk