

APPROVED

**MINUTES for the
REGULAR MEETING OF THE
KALKASKA COUNTY ROAD COMMISSION
HELD ON MONDAY, NOVEMBER 10, 2014, AT 9:00 A.M.
AT THE OFFICE LOCATED AT 1049 ISLAND LAKE ROAD, KALKASKA, MICHIGAN**

ITEM 1 - PLEDGE OF ALLEGIANCE

Meeting called to order by the Chair at 9:00 a.m. Pledge of Allegiance.

ITEM 2 - ROLL CALL

Upon roll call, the following Commissioners responded:

Allen, Present
Corrado, Present
Cox, Not Present
Gill, Present
Walter, Present

In addition, the following staff members were present: John Rogers, Manager; Becky Jerry, Clerk.

ITEM 3 – ADDITIONS TO AGENDA

Typing error: Should read “Salt Shed”, Item 9. E.

ITEM 4 – APPROVAL OF AGENDA

Motion by Corrado to approve Agenda with revision, seconded by Gill. Four ayes, no nays. Motion carried.

ITEM 5 - CONFLICT OF INTEREST

Conflict of Interest Roll Call: Allen, no; Corrado, no; Gill, no; Walter, no.

ITEM 6 – CONSENT CALENDAR

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- A. *Minutes*: The Board approves the Regular Meeting Minutes October 13, 2014.
- B. *Payroll*: The Board approves Payroll #21 (\$40,561.28), and Payroll #22 (\$38,214.30) respectively.
- C. *Accounts Payable*: The Board approves Accounts Payable in the amounts of C/10-3 (\$1,951.58), C/10-4 RX (\$38.50), C/11-1 (\$2,457.86), C/11-2 (\$149,056.59), and the Check Register for the period of October 1, 2014 to October 31, 2014.

Motion by Gill to approve the items on the Consent Calendar, seconded by Corrado. Roll call vote: Gill, yes; Corrado, yes; Allen, yes; Walter, yes. Four ayes, no nays. Motion carried.

ITEM 7 – PUBLIC COMMENT

Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.

Larry Gerschbacher, Boardman Township property owner, voiced concerns over Boardman River Road being unpassable and would like it graded before winter. Discussion.

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Manager, John Rogers, introduced new full-time employee, Zack Zirkle, to the Board. Board welcomed new employee aboard.

ITEM 8 – TOWNSHIP REPRESENTATIVES

Carl Ingersoll, Springfield Township, had nothing to address with Board.

Bud Banker, Bear Lake Township, requested equipment information from Manager.

ITEM 9 – FINANCE REPORT/BUDGETS

A. Laptop computer for Tim to use in truck to track projects.

- **Motion by Gill to purchase laptop computer not to exceed \$1,800.00 to be paid out of equipment escrow, seconded by Corrado. Discussion. Roll call vote: Gill, yes; Corrado, yes; Allen, yes; Walter, yes. Four ayes, no nays. Motion carried.**

B. Shop parts washer.

- **Motion Gill to authorize the purchase of a parts washer from Great Lakes Cleaning Systems for a not to exceed price of \$8,000.00, seconded by Allen. Discussion. Roll call vote: Gill, yes; Corrado, yes; Allen, yes; Walter, yes. Four ayes, no nays. Motion carried.**

C. Discussion on the increase in Retiree healthcare plan/6.27%.

D. Spencer Road engineering.

- **Motion by Gill to approve the not to exceed price of \$6,000.00 for design engineering from Prein&Newhof for Spencer Road, seconded by Corrado. Discussion. Roll call vote: Gill, yes; Corrado, yes; Allen, yes; Walter, yes. Four ayes, no nays. Motion carried.** Manager informed Board that Orange Township agreed to pay up to \$120,000.00 towards expenses of the wedging and overlaying four miles of Spencer Road.

E. Salt shed proposals.

- Only received one bid from Spence. Manager to work with Spence to negotiate lower cost.

F. Lease Agreement between the KCRC and Clearwater Township.

- **Motion by Gill to approve and authorize the Chair to sign the Lease Agreement with Addendum between the KCRC and Clearwater Township for a parcel of land on Aarwood Road, seconded by Allen. Roll call vote: Gill, yes; Allen, yes; Corrado, yes; Walter, yes. Four ayes, no nays. Motion carried. Discussion.**

G. Safety equipment.

- **Motion by Gill to purchase safety equipment for a not to exceed price of \$1,500.00, seconded by Corrado. Roll call vote: Gill, yes; Corrado, yes; Allen, yes; Walter, yes. Four ayes, no nays. Motion carried.**

Also discussed: Draft 2015 General Appropriations Budget and monthly Finance Statement.

ITEM 10 – APPOINTMENTS

None.

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ITEM 11 – OLD BUSINESS

None.

ITEM 12 – NEW BUSINESS

H. Public Hearing Notice/Budgets.

- **Motion by Gill to hold a Public Hearing at 7:30 p.m. on the 2015 General Appropriations Budget, to adopt the 2015 General Appropriations Budget, and approve the 2014 1st Amended General Appropriations Budget during the regularly scheduled Board meeting on Monday, December 8, 2014, seconded by Corrado. Discussion. Roll call vote: Gill, yes; Corrado, yes; Allen, yes; Walter, yes. Four ayes, no nays. Motion carried.**

ITEM 13 – CORRESPONDENCE AND REPORTS

Manager's Report:

1. STP carryover/Orange Township.
2. Baggs Road. Discussed letter from GTCRC.
3. Paul Bunyan meeting on November 20, 2014.
4. Boardman/Supply Roads update. Discussion.
5. Booher received letter supporting Mecosta County Road Commission Resolution.
6. Manager provided Bud Banker requested information about patrol routes with wings.
7. Temporary positions.
8. Outside lights.

Policy Report:

None.

Personnel Report:

None.

Safety Committee:

None.

Chairman's Report:

Discussion on the signed Teamsters' Contract and night meetings for 2015.

ITEM 14 – MISCELLANEOUS, PUBLIC COMMENT & OTHER

Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.

None.

ITEM 16 – ADJOURNMENT

Motion by Gill to adjourn meeting at 9:39 a.m., seconded by Corrado. Four ayes, no nays. Motion carried.

Louis Walter, Chair

Rebecca Jerry, Clerk