

**MINUTES for the
REORGANIZATIONAL MEETING OF THE
KALKASKA COUNTY ROAD COMMISSION
HELD ON TUESDAY, JANUARY 9, 2018, AT 9:00 A.M.
AT THE OFFICE LOCATED AT 1049 ISLAND LAKE ROAD, KALKASKA, MICHIGAN**

ITEM 1 - PLEDGE OF ALLEGIANCE

Meeting called to order by the Clerk at 9:00 a.m. Pledge of Allegiance was recited.

ITEM 2 - ROLL CALL

Upon roll call, the following Commissioners responded:

- Allen, Present
- Corrado, Present
- Cox, Present
- Walter, Present
- Gill, Present

In addition, the following staff members were present: John S. Rogers, Manager; and Jerry Heim, Finance Director.

ITEM 3 – ELECTION OF OFFICERS

Clerk asked for nominations for Chair. Cox nominated Gill, seconded by Corrado. Clerk asked if there were any other nominations for Chair. Clerk asked for a third time if there were any other nominations for Chair. **Motion was made by Allen to close the nominations and appoint Gill as Chair, seconded by Cox. Roll call vote: Cox, yes; Corrado yes; Allen, yes; Walter, yes; Gill, yes. Five ayes, no nays. Motion carried.**

Chair asked for nominations for Vice-Chair. Cox nominated Allen, seconded by Corrado. Chair asked if there were any other nominations for Vice-Chair. Chair asked for a third time if there were any other nominations for Vice-Chair. **Motion by Cox to close the nominations and appoint Allen as Vice-Chair, seconded by Corrado. Roll call vote: Cox, yes; Corrado, yes; Allen, yes; Walter, yes; Gill, yes. Five ayes, no nays. Motion carried.**

ITEM 4 – ADDITIONS TO AGENDA

None.

ITEM 5 – APPROVAL OF AGENDA

Motion by Cox to approve Agenda, seconded by Allen. Five ayes, no nays. Motion carried.

ITEM 6 - CONFLICT OF INTEREST

Conflict of Interest Roll Call: Allen, no; Corrado, no; Walter, no; Cox, no; Gill, no.

ITEM 7 – PUBLIC COMMENT

Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.

None.

ITEM 8 – NEW BUSINESS

1. Chair recommended that appointments to committees remain as follows:
 - Policy – Cox, chair; Walter; Allen, alternate.
 - Finance – Allen, chair; Gill; John Rogers, Manager; Jerry Heim, Finance Director; Walter, alternate.
 - Personnel – Corrado, chair; Cox; Walter, alternate.
 - Safety – Allen, chair; Walter; Cox, alternate.**Motion by Corrado that appointments to committees be as read, seconded by Allen. Five ayes, no nays. Motion carried.**

2. 2018 Procedural Rules. The Manager stated there were no revisions to the 2018 policy. **Motion by Corrado to adopt the 2018 Procedural Rules, seconded by Allen. Five ayes, no nays. Motion carried.**

3. Appoint Clerk/Secretary to the Board. **Motion by Allen to appoint the Office Manager as Clerk/Secretary to the Board, per Article III, Section C of the 2018 Procedural Rules, seconded by Corrado. Five ayes, no nays. Motion carried.**

4. Appoint Chief Administrative Officer. **Motion by Allen to appoint the Manager as the Chief Administrative Officer, seconded by Corrado. Five ayes, no nays. Motion carried.**

5. Appoint Fiscal Officer. **Motion by Cox to appoint the Finance Director as the Fiscal Officer, seconded by Allen. Five ayes, no nays. Motion carried.**

6. Appoint FOIA Officer. **Motion by Allen to appoint the Manager as the FOIA Officer, seconded by Cox. Five ayes, no nays. Motion carried.**

7. Approve 2018 Meeting Schedule. **Motion by Cox to approve the 2018 Meeting Schedule as presented, seconded by Walter. Five ayes, no nays. Motion carried.**

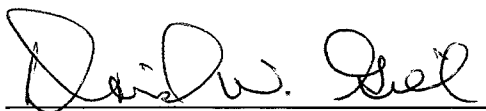
8. Approve the 2018 Goals and Objectives. **Motion by Corrado to approve the 2018 Goals and Objectives, seconded by Cox. Five ayes, no nays. Motion carried.**

ITEM 9 – MISCELLANEOUS, PUBLIC COMMENT & OTHER

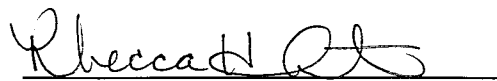
Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.

ITEM 10 – ADJOURNMENT

Motion by Cox to adjourn meeting at 9:50 a.m., seconded by Walter. Five ayes, no nays. Motion carried.



David W. Gill, Chair



Rebecca Hilmert, Clerk