

**MINUTES for the
REORGANIZATIONAL MEETING OF THE
KALKASKA COUNTY ROAD COMMISSION
HELD ON MONDAY, JANUARY 4, 2017, AT 9:00 A.M.
AT THE OFFICE LOCATED AT 1049 ISLAND LAKE ROAD, KALKASKA, MICHIGAN**

ITEM 1 - PLEDGE OF ALLEGIANCE

Meeting called to order by the Deputy Clerk at 9:00 a.m. Pledge of Allegiance.

ITEM 2 - ROLL CALL

Upon roll call, the following Commissioners responded:

- Allen, Present
- Corrado, Absent (excused)
- Cox, Present
- Walter, Present
- Gill, Present

In addition, the following staff members were present: John S. Rogers, Manager; Jerry Heim, Finance Director, Rebecca Hilmert, Administrative Assistant and Debbie Green, Deputy Clerk.

ITEM 3 – ELECTION OF OFFICERS

Deputy Clerk asked for nominations for Chair. Cox nominated Gill, seconded by Allen. Deputy Clerk asked if there were any other nominations for Chair. Deputy Clerk asked for a third time if there were any other nominations for Chair. **Motion was made by Cox to close the nominations and appoint Gill as Chair, seconded by Allen. Roll call vote: Cox, yes; Allen yes; Walter, yes; Gill, yes. Four ayes, no nays. Motion carried.**

Chair asked for nominations for Vice-Chair. Cox nominated Allen, seconded by Walter. Chair asked if there were any other nominations for Vice-Chair. Chair asked for a third time if there were any other nominations for Vice-Chair. **Motion by Cox to close the nominations and appoint Allen as Vice-Chair, seconded by Walter. Roll call vote: Cox, yes; Walter, yes; Allen, yes; Gill, yes. Four ayes, no nays. Motion carried.**

ITEM 4 – ADDITIONS TO AGENDA

None.

ITEM 5 – APPROVAL OF AGENDA

Motion by Cox to approve Agenda, seconded by Walter. Four ayes, no nays. Motion carried.

ITEM 6 - CONFLICT OF INTEREST

Conflict of Interest Roll Call: Allen, no; Cox, no; Walter, no; Gill, no.

ITEM 7 – PUBLIC COMMENT

Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.

ITEM 8 – NEW BUSINESS

1. Chair recommended that appointments to committees remain as follows:

- Policy – Cox, chair, Walter, Allen, alternate.
- Finance – Allen, chair, Gill.
- Personnel – Corrado, chair, Cox, Walter, alternate.
- Safety – Allen, chair, Walter, Cox, alternate.

Motion by Cox that appointments to committees be as read, seconded by Allen. Roll call vote: Cox, yes; Allen, yes; Walter, yes; Gill, yes. Four ayes, no nays. Motion carried.

2. 2017 Procedure Policy. The Manager stated there were no revisions to the 2016 policy. **Motion by Walter to adopt the 2017 Procedure Policy, seconded by Cox. Roll call vote: Walter, yes; Cox, yes; Allen, yes; Gill, yes. Four ayes, no nays. Motion carried.**

3. Appoint Chief Administrative Officer. **Motion by Walter to appoint the Manager as the Chief Administrative Officer, seconded by Cox. Roll call vote: Walter, yes; Cox, yes; Allen, yes; Gill, yes. Four ayes, no nays. Motion carried.**

4. Appoint Fiscal Officer. **Motion by Walter to appoint the Finance Director as the Fiscal Officer, seconded by Cox. Roll call vote: Walter, yes; Cox, yes; Allen, yes; Gill, yes. Four ayes, no nays. Motion carried.**

5. Appoint FOIA Officer. **Motion by Cox to appoint the Manager as the FOIA Officer, seconded by Allen. Roll call vote: Cox, yes; Allen, yes; Walter, yes; Gill, yes. Four ayes, no nays. Motion carried.**

6. Approve 2017 Meeting Schedule. **Motion by Walter to approve the 2017 Meeting Schedule, seconded by Cox. Roll call vote: Walter, yes; Cox, yes; Allen, yes; Gill, yes. Four ayes, no nays. Motion carried.**

7. Approve the 2017 Goals and Objectives. **Motion by Walter to approve the 2017 Goals and Objectives, seconded by Cox. Roll call vote: Walter, yes; Cox, yes; Allen, yes; Gill, yes. Four ayes, no nays. Motion carried.**

ITEM 9 – MISCELLANEOUS, PUBLIC COMMENT & OTHER

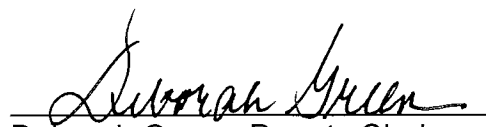
Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.

Also discussed:

ITEM 10 – ADJOURNMENT

Motion by Cox to adjourn meeting at 9:40 a.m., seconded by Allen. Four ayes, no nays. Motion carried.


David W. Gill, Chair


Deborah Green, Deputy Clerk