

**MINUTES for the  
REGULAR MEETING OF THE  
KALKASKA COUNTY ROAD COMMISSION  
HELD ON WEDNESDAY, JANUARY 13, 2016 AT 9:00 A.M.  
AT THE OFFICE LOCATED AT 1049 ISLAND LAKE ROAD, KALKASKA, MICHIGAN**

**ITEM 1 - PLEDGE OF ALLEGIANCE**

Meeting called to order by the Chair at 9:00 a.m. Pledge of Allegiance.

**ITEM 2 - ROLL CALL**

Upon roll call, the following Commissioners responded:

- Allen, Present
- Corrado, Present
- Cox, Present
- Walter, Absent
- Gill, Present

In addition, the following staff members were present: John S. Rogers, Manager; Jerry Heim, Finance Director, Rebecca Hilmert and Debbie Green, Deputy Clerk.

**ITEM 3 – ADDITIONS TO AGENDA**

None.

**ITEM 4 – APPROVAL OF AGENDA**

**Motion by Cox to approve Agenda, seconded by Corrado. Four ayes, no nays. Motion carried.**

**ITEM 5 - CONFLICT OF INTEREST**

**Conflict of Interest Roll Call: Allen, no; Cox, no; Corrado, no; Gill, no.**

**ITEM 6 – CONSENT CALENDAR**

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- A. *Minutes:* The Board approves the Regular Meeting Minutes, dated December 14, 2015, and the Reorganizational Meeting Minutes, dated January 4, 2016.
- B. *Payroll:* The Board approves Payroll #25 (\$46,452.96) and Payroll #25C (\$9,943.44), and Payroll #26 (\$43,299.94), respectively.
- C. *Accounts Payable:* The Board approves the Accounts Payable Disbursements (01/13/2016) in the amount of \$220,803.36 and the Check Register for the period of December 1 through December 31, 2015.

Motion by Cox to approve the items on the Consent Calendar, seconded by Allen. Roll call vote: Cox, yes; Corrado, yes; Allen, yes; Gill, yes. Four ayes, no nays. Motion carried.

#### **ITEM 7 – PUBLIC COMMENT**

*Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.*

None.

#### **ITEM 8 – TOWNSHIP REPRESENTATIVES**

Mr. Dick Malott of Coldsprings Township advised that he needs to meet with the Manager concerning township issues.

Mr. Chuck Ardingo of Rapid River Township responded that the roads in Rapid River Township look good.

#### **ITEM 9 – FINANCE REPORT/BUDGETS**

The following items were discussed:

1. Financial Reports.
2. Cash Flow Report.
3. Escrow Account Established for 2016.
4. MTF Revenue.

Mr. Rogers presented and explained 2016 budget worksheets and graphs to be used for township presentations.

#### **ITEM 10 – APPOINTMENTS**

None.

#### **ITEM 11– OLD BUSINESS**

None.

#### **ITEM 12 – NEW BUSINESS**

None.

#### **ITEM 13 – CORRESPONDENCE AND REPORTS**

##### **Manager's Report:**

1. The truck driver position has been filled.
2. Starvation Lake Road project.
3. Winter storm statistics.
4. Interviewing for new part time garage helper.
5. CRA Conference March 15-17, 2016, in Lansing.
6. 2017 STP Project.

##### **Policy Committee:**

Motion by Cox to amend Policy P13-8, KCRC Work Rules, removing item A-3, seconded by Corrado. Four ayes, no nays. Motion carried.

Motion by Cox to rescind Policy P07-07, use of Road Commission Vehicles, seconded by Corrado. Four ayes, no nays. Motion carried.

**Personnel Committee:**

Motion by Corrado, seconded by Cox, to approve a leave of absence for one hundred twenty (120) calendar days, without pay or fringe benefits, for Jason Kamerschen in satisfaction of the employer's obligation under Article VII, Section 2 of the United Steelworkers Contract. Such leave of absence shall begin on January 8, 2016, the date the employee exhausted all approved sick and vacation leave and continue through May 7, 2016, at which time it shall expire. Further, in satisfaction of Article XI, Section 8(b), the employer shall approve and pay Jason Kamerschen's monthly health care premium for the month of February 2016, which employer health insurance payment shall continue through to April 3, 2016, at which point the employee shall be given notice of his COBRA rights for health insurance continuation. Four ayes, no nays. Motion carried.

**Safety Committee:**

Mr. Allen reported that the quarterly Safety Committee Meeting was held January 12, 2015. He discussed a few issues that were addressed.

**Chairman's Report:**

Mr. Gill expressed his appreciation of the job being accomplished by the Manager.

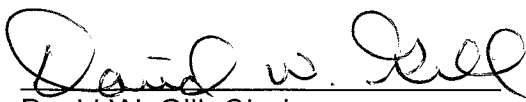
**ITEM 14 – MISCELLANEOUS, PUBLIC COMMENT & OTHER**

*Those individuals without appointments may give public comment in compliance with Section D & Appendix A of Procedure Policy.*

None.

**ITEM 15 – ADJOURNMENT**

Motion by Cox to adjourn meeting at 10:10 a.m., seconded by Corrado. Five ayes, no nays. Motion carried.

  
David W. Gill, Chair

  
Deborah Green, Deputy Clerk