

APPROVED

**MINUTES for the REGULAR MEETING of the  
KALKASKA COUNTY BOARD OF ROAD COMMISSIONERS  
Held on Wednesday, January 16, 2019 AT 9:00 A.M. at the office located at  
1049 Island Lake Road, Kalkaska, Michigan 49646**

**1. CALL TO ORDER**

Meeting called or order by the Chair at 9:00 a.m.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Upon roll call, the following Commissioners responded:

Allen, Present  
Corrado, Present  
Walter, Present  
Cox, Present  
Gill, Present

In addition, the following staff members were present: John Rogers, Manager; Jerry Heim, Finance Director; Rebecca Hilmert, Clerk

**4. ADDITIONS TO AGENDA**

**5. APPROVAL OF AGENDA**

**Motion by Walter to approve Agenda, seconded by Cox. Five ayes, no nays. Motion carried.**

**6. CONFLICT OF INTEREST**

**Conflict of Interest Roll Call: Allen, no; Corrado, no; Walter, no; Cox, no; Gill, no.**

**7. CONSENT CALENDAR**

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. The Manager recommends the following items be adopted:

- a. **Minutes:** The Board approves the Regular Meeting minutes, dated December 12, 2018, and the Reorganizational Meeting Minutes dated January 3, 2019.

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- b. **Payroll:** The Board approves Payroll #25 (\$57,455.26), Payroll #25c (\$21,912.71), and Payroll #26 (\$51,357.49) respectively.
- c. **Accounts Payable:** The Board approves Accounts Payable Disbursements (1/09/2019) in the amount of \$157,789.62 and the Check Register for the period of December 1, 2018 to December 31, 2018.

**Motion by Cox to approve the items on the Consent Calendar, seconded by Walter. Roll call vote: Cox, yes; Walter, yes; Allen, yes; Corrado, yes; Gill, yes. Five ayes, no nays. Motion carried.**

**8. PUBLIC COMMENT**

- a. Kathlene Betts and Toni Bonet discussed the intersection of US131 and Supply Roads.

**9. TOWNSHIP REPRESENTATIVES**

- a. Dick Mallott, Coldsprings Township, commented that CR571 is getting rough near the County line.
- b. Ray Hoffman, Coldsprings Township, commented on snow plowing.
- c. Blair Shearer, Blue Lake Township, thanked the Road Commission for doing a great job.
- d. Paul Erickson thanked the Road Commission for our work with the beavers on Butler Road and for the Dyer Road sign on Woodman Road.

**10. FINANCE REPORT/BUDGETS**

- a. Truck Bids
  - i. **MOTION by Walter to open bids for two (2) new tandem axle trucks to be opened at the Finance Committee Meeting February 6, 2019, seconded by Corrado. Five ayes, no nays. Motion carried**
- b. Finance Reports/Cash Flow Summaries
- c. West Plum Valley Road bid results
- d. East Bear Lake Road property acquisition

Break at 10:06 a.m. Resumes at 10:16 a.m.

- e. MERS DB and OPEB corrective action plans.

**11. APPOINTMENTS (1 hr. TOTAL)**

**12. OLD BUSINESS/UNFINISHED BUSINESS**

**13. NEW BUSINESS**

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**14. CORRESPONDENCE AND REPORTS**

- a. Manager's Report
  - i. **MOTION by Cox for the Kalkaska County Road Commission to become members of the Great Lakes Timber Professionals Association, seconded by Walter. Four ayes, One nay. Motion carried.**
  - ii. **MOTION by Walter to elect Larry Orcutt of Alpena County Road Commission to the CRA Board of Directors, seconded by Cox. Five ayes, no nays. Motion carried.**
- b. Policy Committee Report
- c. Personnel Committee Report
- d. Safety Committee Report
- e. Chairman's Report
  - i. Chairman Gill thanked the staff for their time and efforts making the 2018 Christmas lunch such a success.
- f. Misc. Correspondence

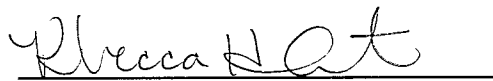
**15. MISCELLANEOUS, PUBLIC COMMENT & OTHER**

**16. ADJOURNMENT**

**Motion by Walter to adjourn meeting at 10:52 a.m., seconded by Cox. Five ayes, no nays. Motion carried.**



David W. Gill, Chair



Rebecca Hilmert, Clerk